Meeting of the Friends of the Florida Public Library
Minutes of December 13, 2021

Meeting called to order by President Bob Scott @ 6:37 PM

Members Present: Bob Scott, Nancy Scott, Shirley Coughlin, Terri Gott, Meg Sgombick, Diane Arcieri, Mary McNally, Sara Taylor, Ann Marie Kowalczyk

Officers’ Reports:
President: No report at this time.

Vice President: No report at this time.

Treasurer: The treasury is in good shape with a November ending balance of $4,652.81. Bob accepted the report, which will be filed for audit.

Director: Meg presented the following items:
• The December programs are wrapping up. The January schedule will include the return of a favorite program – Noble Pies, at 6:30 pm on the 19th.
• Diane and Meg will attend a meeting with NY State Assemblyman Karl Brabanec on December 16th. The library did receive the bullet aid of $25,000.
• One more architect is being interviewed to discuss library renovations.
• As of November 30th, the in-house book sale had collected $214. The jigsaw puzzles were a big hit along with the handmade crocheted bookmarks.
• The library participated in the annual village Christmas tree lighting ceremony. Events included holiday story-telling and the sale of handmade bookmarks.

Trustee: Per Nancy, two architects have been interviewed, with one more in the queue. The library staff is providing input as to what is needed. Also, next year’s budget is being discussed. Sara Taylor has expressed interest in the open Trustee position on the Florida library board. Sara spoke briefly about her qualifications and vision for the organization.

Correspondence: None to report.

Old Business:
• The minutes of the last meeting were reviewed by the group. Diane made a motion to accept the minutes as written, seconded by Terri. Motion passed unanimously.
• Bob questioned whether we needed to officially sanction the Community Service Form that Shirley had created. The group agreed that it was not necessary.
• Meg attended a recent event held by the Chamber of Commerce. She provided information on the Museum passes that the Friends sponsor. Sara suggested that pictures of the passes be posted on social media. Meg will do this in the spring.
• Status of 501(c)(3) Project – Meg and Diane talked with Helen Rados and Mary Paige of the Monticello Friends group to get their insight on the steps to be taken. We have the EIN. A Certificate of Incorporation needs to be filed along with specific verbiage being written in our by-laws. Helen and Mary will provide a copy of their by-laws for comparison. There is a $75 filing fee. Once the certificate is accepted, a tax form (1023-EZ) needs to be filed with the state. This form includes a $275 filing fee. The Monticello group did not use an attorney for the process. Nancy made a motion to pay the $75 filing fee for the Certificate of Incorporation. Sara seconded the motion, which passed unanimously. Meg hopes to complete the Certificate of Incorporation by the end of January.

• Total sales for the recent Tupperware fundraiser were $275. The share earned by the Friends was $55. Janet, the salesperson, thanked each participant with a special gift. Another Tupperware party is being planned for the spring – possibly to coincide with a used book sale, and hosted on the deck with sample items available.

New Business:
• Funding Requests:
  o Renewal of the Ancestry Library Edition Database (Cost - $1,362.82). Normally, this database is accessible in the library. However, through the end of December, because of Covid restrictions, clients were able to access information from home. Usage included 512 searches, 103 citation images, and 206 text documents. In 2022, Barron will conduct classes in the library. The suggestion was made to have classes tailored to specific aspects of genealogy. Shirley made a motion to approve the renewal, seconded by Terri. The motion passed unanimously.

• Thank You Notes - Ann Marie has been given the FFPL membership list for 2022. She will be meeting with Bob and Nancy to review the details, and get some supplies. “Thank you” coupons will be sent to sustaining, contributing, and patron members. Patron members will receive hand-written messages. Anticipated completion date is 1/31/22.

Open Discussion Items: None to report.

Shirley made a motion to adjourn at 7:13 PM, seconded by Terri. Motion passed. The group then enjoyed a Christmas cookie swap – an annual tradition.

Respectfully submitted, Ann Marie Kowalczyk, Secretary