

November 4 for November 7, 2022 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

October 2021 Circulation:	Door Count: 1,190	Closed: 1 holiday
Adult: 1,112	Juvenile: 890	\$: 359.79
	ILL loans: 751	ILL borrows: 565
October 2022 Circulation:	Door Count: 1,519	Closed: 1 holiday
Adult: 992	Juvenile: 691	\$: 369.78
	ILL loans: 895	ILL borrows: 411

Programs

- Please see Barron's Program Report.
- The staff has been brain-storming ideas for the upcoming grant from Sen. Skoufis. We are floating around the idea of a literary fair with various local authors & illustrators.

Communications

- Sent thank you notes to Pitso Mafata, Copper Bottom & Bridgewood Fieldwater Foundation for their donations.
- Received thank you note from Unlimited Opportunities.
- Received thank you notes from Annette Shaughnessy & Marie Arnstein for the recent luncheon and gifts.

Financial

- Pitso Mafata - \$100 - Donations
- Bridgewood Fieldwater Foundation - \$400 - Donations
- Copper Bottom - \$265 - Donations
- Yard Sale - \$962- Donations
- Friends of FPL - \$100 – Supplies (the purchase of candy for the Trunk or Treat.)
- Received the tax levy from FUFSD. Treasurer Slesinski to provided her recommendations regarding the allocation of funds from the tax levy.

Personnel

- Annette Shaughnessy and Marie Arnstein have both submitted their resignation letters effective November 18, 2022. We will miss both of them greatly. I have sent out canvass letters and am in process of looking to hire another Library Assistant and possible Library Clerk. Eileen Stelljes will continue to fill in as needed.

Building and Equipment

- RCLS conducted an upgrade on 10/25 to the Symphony system that was successful. The upgrade included improvements to SymphonyWeb response time and corrects some of its minor setup annoyances.
- Our attorney sent back the revision to the Lothrop Rider on Wed., Nov. 2nd. I immediately forwarded them to Bob. I am hoping that this is the last go-around on changes.
- Our handyman Bob P. was in to repair two damaged outlet covers. They are brass and replacements costs were over \$200 each. We were able to pay him in "food" which is his favorite form of payment!

Revisions to Policy

Revisions to the Anti-Discrimination & Anti-Harassment Policy – changes reflect updates to websites and contact information.

Community Outreach

Community Day sponsored by Florida Youth Soccer (October 8) – We had a table to distribute information and signed up 4 new patrons.

GHPTA Trunk or Treat – A fun village wide event on Main Street that drew well over one-hundred people. It was a great opportunity for the library to continue to be involved in community events.

Thank you to all the donated to the *Great Give Back*. The Florida Food Pantry was overwhelmed by our generosity.

Friends of the FPL

Next meeting is Nov. 14th. Hopefully there will be enough attendees to make a quorum to conduct business.

Meetings, Travel & Events – Upcoming

Nov. 7 – Battle of the Books Meeting – Barron & Beth P

Nov. 9 – Directors Association – Meg

Nov. 14 -Friends of FPL Meeting - Meg

Nov. 21 – System Services – Meg

Nov. 29 – ANSER Committee – Meg

Nov. 29: 101: Basic Library Trustee Education, 6 - 7 p.m. (on Zoom)