

FLORIDA PUBLIC LIBRARY
Monthly Meeting Agenda – December 5, 2022

I. Call to Order

Board Members Present:
Board Members Excused:
Board Members Absent:
Also Present:
Members of the Public:

II. Audit Presentation – Justin Wood, CPA, Nugent & Haeussler, PC

III. Minutes

Motion by _____ seconded by _____ to approve the minutes of the November 7, 2022 meeting as printed/corrected.

VOTE: YES NO

III. Announcements and Comments from the Public

IV. Treasurer's Report

Motion by _____ seconded by _____ to accept the financial reports for November as printed/corrected.

VOTE: YES NO

V. Warrant Schedule for December

Motion by _____ seconded by _____ to approve the Warrant Schedule for December as printed/corrected.

VOTE: YES NO

VII. Director's Report

Motion by _____ seconded by _____ to accept the Director's Report as printed/corrected.

VOTE: YES NO

VIII. Communications

- Thank you note from a patron outside our lending area for her SEAL request. SEAL is Southeastern New York Library Resources Council's resource sharing platform. It connects libraries of all types in the Southeastern N.Y. region—encompassing Columbia, Dutchess, Greene, Orange, Putnam, Rockland, Sullivan, and Ulster counties—and allows them to easily share books, DVDs, and other resources. Ashley handles our SEAL request.
- Sympathy card for patron and Friends' member Terri Gott on the passing of her mother.

IX. Committee Reports

- A. Finance** – Trustee Kamrowski – meeting date in December
- B. Personnel** – Trustee Arcieri – meeting date in December
- C. Nominating** – Trustee Taylor
- D. House** - Trustee Carey

X. Unfinished Business

- A.** Revisions to Lothrop Agreement – agreement finalized
- B.** 65th Anniversary

XI. New Business

A. Targeted Donations

Friends of the Florida Public Library - \$930

Motion by _____ second by _____ to accept \$930 from the Friends of the Florida Public Library, thank the donor and credit this amount to the Targeted Donations line (4060) and credit \$700 to the Databases & E-books (5090) line and \$230 to the Staff Training (6600) line.

VOTE: YES NO

B. Fax Policy

Motion by _____ seconded by _____ to adopt the revised Fax Policy as printed/corrected effective 12/5/22.

VOTE: YES NO

C. Photography and Recording Policy

Motion by _____ seconded by _____ to adopt the revised
Photography and Recording Policy as printed/corrected effective 12/5/22.

VOTE: **YES** **NO**

D. Sexual Harassment Training – Please complete by December 31, 2022.

E. Trustee Training – Beginning January 1, 2023 each board member, elected
or appointed, shall be required to complete a minimum of two hours of trustee
education annually.

F. Items for Future Agendas

1.

XII. Adjournment

Motion by _____ seconded by _____ to adjourn at _____
p.m.

VOTE: **YES** **NO**

Next Meeting: Regular Monthly Meeting, Monday, January 2(?), 6:30 p.m.