FLORIDA PUBLIC LIBRARY  
Monthly Meeting Agenda – December 5, 2022

I. Call to Order

Board Members Present:
Board Members Excused:
Board Members Absent:
Also Present:
Members of the Public:

II. Audit Presentation – Justin Wood, CPA, Nugent & Haeussler, PC

III. Minutes

Motion by __________ seconded by ______________ to approve the minutes of the November 7, 2022 meeting as printed/corrected.

VOTE: YES NO

III. Announcements and Comments from the Public

IV. Treasurer’s Report

Motion by __________ seconded by ______________ to accept the financial reports for November as printed/corrected.

VOTE: YES NO

V. Warrant Schedule for December

Motion by _______________ seconded by _______________ to approve the Warrant Schedule for December as printed/corrected.

VOTE: YES NO

VII. Director’s Report

Motion by __________ seconded by ____________ to accept the Director’s Report as printed/corrected.

VOTE: YES NO
VIII. Communications

- Thank you note from a patron outside our lending area for her SEAL request. SEAL is Southeastern New York Library Resources Council’s resource sharing platform. It connects libraries of all types in the Southeastern N.Y. region—encompassing Columbia, Dutchess, Greene, Orange, Putnam, Rockland, Sullivan, and Ulster counties—and allows them to easily share books, DVDs, and other resources. Ashley handles our SEAL request.
- Sympathy card for patron and Friends’ member Terri Gott on the passing of her mother.

IX. Committee Reports

A. Finance – Trustee Kamrowski – meeting date in December

B. Personnel – Trustee Arcieri – meeting date in December

C. Nominating – Trustee Taylor

D. House - Trustee Carey

X. Unfinished Business

A. Revisions to Lothrop Agreement – agreement finalized

B. 65th Anniversary

XI. New Business

A. Targeted Donations

Friends of the Florida Public Library - $930

Motion by _____ second by ____ to accept $930 from the Friends of the Florida Public Library, thank the donor and credit this amount to the Targeted Donations line (4060) and credit $700 to the Databases & E-books (5090) line and $230 to the Staff Training (6600) line.

VOTE: YES NO

B. Fax Policy

Motion by ______ seconded by ____________ to adopt the revised Fax Policy as printed/corrected effective 12/5/22.

VOTE: YES NO
C. Photography and Recording Policy

Motion by _______ seconded by ____________ to adopt the revised Photography and Recording Policy as printed/corrected effective 12/5/22.

VOTE: YES NO

D. Sexual Harassment Training – Please complete by December 31, 2022.

E. Trustee Training – Beginning January 1, 2023 each board member, elected or appointed, shall be required to complete a minimum of two hours of trustee education annually.

F. Items for Future Agendas

1.

XII. Adjournment

Motion by ________________ seconded by ________________ to adjourn at ______ p.m.

VOTE: YES NO

Next Meeting: Regular Monthly Meeting, Monday, January 2(?), 6:30 p.m.