

January 5 for January 9, 2023 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

December 2021 Circulation	Door Count: 1,015	Closed: 3 days
Adult: 1,097 Juvenile: 675	\$: 258.30	ILL loans: 673 ILL borrows: 582

December 2022 Circulation	Door Count: 1,175	closed: 4 days
Adult: 1,075 Juvenile: 482	\$: 175.10	ILL loans: 828 ILL borrows: 396

Programs

- Please see Barron's December Program Report.
- Programs to resume the week of January 9th.
- Introducing something new...*Check It Out Teen Book Box*. Geared towards kids in grades 6-12. Every other month we will have an amazing box featuring themed surprises and a snack. Each box will also include a book curated just for each reader. There is a registration survey that will help Beth & Barron in selecting appropriate titles. Every bi-monthly box will spotlight a new theme. This month's theme: Sports & Hobbies. Each box will also include a rating card so we can make better selections for each reader.

Communications

- Thank you letter from Florida Community Food Pantry.
- Thank you letter to Senator Skoufis.

Financial

- \$10 – D. Faist, Donations (4050.)
- \$17,000 – Bullet Aid, Legislative Bullet Aid (4082), Children's Programs (5240), Adult Programs (5241), Teen Programs (5247) and Summer Reading (5248).
- The in-house book sale raised \$171 and the holiday raffle raised \$84. Thank you to Ashley for organizing the book sale and Marie for making her last raffle basket for us.
- The Finance Committee met on 1/4/23 and approved the proposed 2023-2024 fiscal year budget. You were emailed the budget and the budget notes which gave a line-by-line explanation of changes. Approval of the budget is on the agenda.

Personnel

- NYS minimum wage increased to \$14.20 effective 12/31/22. This affected all three pages.
- At the Staff Meeting on 12/9, staff and I discussed completing Self- Evaluations and developing a goal for this year which can be utilized for year-end performance appraisals in some form at the end of 2023.
- The Personnel Committee meet on 12/21/22. Proposed raises for 2023-2024 are an agenda item.

Building and Equipment

- Mike from Mahr Mechanical was in to check on the heating system. A new thermostat was installed in the Director's office.
- Meeting with Lothrop Associates on 12/19/22. Bob Gabalski, Marilyn Reid and Kathleen Sowle from Lothrop meet with Tyler, Nancy and myself to discuss first steps in our expansion process. I have attached an update from Tyler and it will be a discussion item at the meeting.

Technology

- At recent Directors' Association meeting, library directors approved a motion for RCLS to purchase new Samsung Galaxy S8+ Tablets for each library. We have received ours and Barron will be setting it up.

Orange Library Association (OLA)

Debbie and I attended the Annual OLA Meeting on 12/8 in Warwick. Newly elected OLA officers include:

President - Maureen Jagos, Chester
President Elect- Evelyn Rogers, Port Jervis
Outgoing President – Mary Lou Carolan, Newburgh
Treasurer – Ginny Neidermier, Walden
Secretary – Diane Loomis, Tuxedo

Following the meeting David Costco from RCLS was supposed to have marketing discussion which both Debbie and I were looking forward to seeing what he had to say. Unfortunately, he had to cancel last minute and rescheduled to a later date.

Community Outreach

Chamber of Commerce – Chamber meeting resume in January.

Friends of the FPL

- The annual cookie swap was held at the Dec. 12th meeting. The Friends will not be meeting in January.

Meetings, Travel & Events – Upcoming

Jan. 5 – APOC Meeting - Barron

Jan. 11: Director's Association – Meg

Jan. 13: Mock Awards Discussion– Eileen & Barron

Jan. 17: IT Innovation Committee – Meg & Barron

Trustee Workshops

Trustee Training Tuesdays: Board Governance

Tuesday, January 10, 2023, Time: 6:00pm - 7:00pm

Advocacy Workshop

Thursday, February 2, 2023

Time: 10am - 11:30am

Trustee Training Tuesdays: Open Meeting Law

Tuesday, February 7, 2023, Time: 6:00pm - 7:00pm