

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes – December 5, 2022**

**I. Call to Order at 6:32 pm**

Board Members Present: N. Scott, S. Kosior, S. Taylor, T. Carey, D. Arcieri,  
A. Dinsmore (arrived at 6:35 pm)

Board Members Excused: R. Kamrowski

Board Members Absent:

Also Present: Director Sgombick

Members of the Public: Treasurer Deborah Slesinski, Justin Wood

**II. Audit Presentation – Justin Wood, CPA, Nugent & Haeussler, PC**  
Presented summary of financial statements. Trustee Carey asked about possible expansion and appropriate available fund balance for budgeting.

**III. Minutes**

Motion by A. Dinsmore seconded by N. Scott to approve the minutes of the November 7, 2022 meeting as printed.

VOTE:            YES 4            NO 0            ABSTAIN 2

**III. Announcements and Comments from the Public**

**IV. Treasurer's Report**

Motion by S. Kosior seconded by D. Arcieri to accept the financial reports for November as printed.

VOTE:            YES 6            NO 0

**V. Warrant Schedule for December**

Motion by T. Carey seconded by D. Arcieri to approve the Warrant Schedule for December as printed.

VOTE:            YES 6            NO 0

**VII. Director's Report**

Motion by A. Dinsmore seconded by S. Taylor to accept the Director's Report as amended.

VOTE:            YES 6            NO 0

## **VIII. Communications**

- Thank you note from a patron outside our lending area for her SEAL request. SEAL is Southeastern New York Library Resources Council's resource sharing platform. It connects libraries of all types in the Southeastern N.Y. region—encompassing Columbia, Dutchess, Greene, Orange, Putnam, Rockland, Sullivan, and Ulster counties—and allows them to easily share books, DVDs, and other resources. Ashley handles our SEAL request.
- Sympathy card for patron and Friends' member Terri Gott on the passing of her mother.

## **IX. Committee Reports**

**A. Finance** – Trustee Kamrowski

**B. Personnel** – Trustee Arcieri – Committee meeting scheduled for Thursday, December 15<sup>th</sup> at 9:30am

**C. Nominating** – Trustee Taylor

**D. House** - Trustee Carey

## **X. Unfinished Business**

- A.** Revisions to Lothrop Agreement – signed.
- B.** 65th Anniversary – form a committee of Trustees and Friends.

## **XI. New Business**

### **A. Targeted Donations**

Friends of the Florida Public Library - \$930

Motion by D. Arcieri second by S. Taylor to accept \$930 from the Friends of the Florida Public Library, thank the donor and credit this amount to the Targeted Donations line (4060) and credit \$700 to the Databases & E-books (5090) line and \$230 to the Staff Training (6600) line.

**VOTE:                    YES 6                    NO 0**

### **B. Fax Policy**

Motion by A. Dinsmore seconded by S. Taylor to adopt the revised Fax Policy as printed effective 12/5/22.

**VOTE:                    YES 6                    NO 0**

**C. Photography and Recording Policy**

Motion by T. Carey seconded by N. Scott to adopt the revised Photography and Recording Policy as printed effective 12/5/22.

**VOTE:                YES 6                NO 0**

**D. Sexual Harassment Training** – Please complete by December 31, 2022.

**E. Trustee Training** – Beginning January 1, 2023 each board member, elected or appointed, shall be required to complete a minimum of two hours of trustee education annually.

**F. Items for Future Agendas**

1. Motion to go over the tax cap
2. 65<sup>TH</sup> Anniversary Committee
3. Motions from Personnel and Finance Committees

**XII. Adjournment**

Motion by S. Taylor seconded by A. Dinsmore to adjourn at 7:52 p.m.

**VOTE:                YES 6                NO 0**

**Next Meeting: Regular Monthly Meeting, Monday, January 9, 6:30 p.m.**