

February 2, 2023 for February 6, 2023 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

January 2023 Circulation Door Count: 1,612 Closed: 2 holidays; 1 snow
Adult: 1,235 Juvenile: 800 \$: 551.55 ILL loans: 823 ILL borrows: 596

January 2022 Circulation Door Count: 867 Closed: 2 holidays; 3 snow/COVID
Adult: 1,056 Juvenile: 807 \$:250.60 ILL loans: 711 ILL borrows: 539

Programs

- Barron's January Program Report will be available at the meeting.
- February is "Love Your Library" month! Make sure you tell us why you love FPL!
- 16 kids signed up to get a Teen Book Box!
- We have set up two author visits over at Golden Hill Elementary School during the PARP (Pick A Reading Partner) program. Laurie Calkhoven will visit the school on March 3rd and Donna Cangelosi is scheduled for March 24th. We are utilizing the funds from Senator Skoufis for these programs.

Communications – Letter from Orange Library Association for first payment of Orange County Grant Funds for 2022. Thank you letter written to County Legislator Paul Ruskiewicz.

Financial/Donations/Grants

- \$3,382 – Grants & Aid (#4080) - the first payment of funds from Orange County Grant Funds for 2022.
- \$10 – Donations (#4050) –Diane O'Sullivan
- \$275 – IMO of Rita Mudrick (4 donors – list attached)
- \$1,610 – IMO of Dorothy Kimiecik (29 donors – list attached)
- \$150 – Target Donations (#4060) & Children's Programs (#5240) – Cynthia Galizio
- Our Annual Financial Report Update Document was upload to the NYS Office of State Comptroller on January 26, 2023 by Chris Arner. She and Debbie Slesinski prepare this report each year. A couple questions arose this year but they were able to reach out to Justin Wood from Nugent & Haeussler for assistance. I have a copy if anyone would like to review it.

Personnel

Two new employees have been hired. Jade Viñas started as Library Clerk on January 27, 2023. She will be working every Saturday and alternating Sundays. Lori Greenberg started on February 2, 2023 as a substitute Library Clerk. She is currently doing some training and will be available to fill in when needed.

Annual Budget Vote and Trustee Election

The legal notice for the April 13 election has been completed and is on the agenda. The Special Information Meeting (public hearing) on the budget will start off the March meeting. Debbie will serve as Election Clerk. The school district has furnished the FPL tax rate information:

Actual tax rates per thousand assessed value for 2022-2023

Goshen - \$1.33 Warwick - \$6.08

Estimated tax rates per thousand assessed value for 2023-2024

Goshen - \$1.36 Warwick - \$6.19

Trustees Arcieri, Dinsmore and Scott are up for election.

Building and Equipment

- Meeting with Lothrop on 2/2/23 – Tyler has prepared an update from our meeting. He will share it at the meeting.

Technology

We will begin moving to the Aspen catalog starting in February. Aspen is the new public facing catalog product that will be replacing the Enterprise catalog. To help us implement Aspen, Barron and Ashley will be attending two 60-90 minutes webinars on customizing our Aspen catalog.

Annual Report

I will be attending the Annual Report Workshop on February 9 at RCLS. This session includes an overview of major changes, helpful hints, and online demonstrations for completing the 2022 Annual Report. The report is due to RCLS by February 28, 2023.

Library Advocacy

Meeting with Senator Skoufis – February 16th at the Senator's office in Newburgh. Meeting starts at 2 p.m., Diane, Ashley and I attending so far!

Friends of the FPL

- The was no January meeting. Next meeting scheduled for February 13th.
- The NY State Division of Corporations, State Records and Uniform Commercial Code finally review the Friends' Certificate of Incorporation application and it was rejected! The titles for the initial director must be removed. I have revised the application and are awaiting word from the Friends for refiling.

Meetings, Travel & Events – Upcoming

Feb. 6: Battle of the Books & Teen Librarian Meeting – Barron & Beth P

Feb. 8: Director's Association – Meg

Feb. 8: Aspen Training Workshop – Barron & Ashley

Feb. 9: Annual Report Workshop - Meg

Feb. 15: Aspen Training Workshop – Barron & Ashley

Feb. 16: RCLS Performers' Showcase – Beth V

Feb. 27: CLOUSC Zoom Meeting – Beth V

Trustee Training

Feb. 7 - Trustee Training Tuesdays: Open Meeting Law – 6 p.m. on Zoom

Donations IMO Rita Mudrick	
John & Lynn Harter	\$100.00
Gloria & Adrian Mateosian	\$100.00
Ronald Kamrowski	\$25.00
Jmes & MaryLouise Sosler	\$50.00
	\$275.00
Donations IMO Dorothy Kimiecik	
Anita Bauman	\$50.00
Kathleen Braun	\$100.00
Barbara Burns	\$20.00
Catherine Verbert	\$25.00
Diane Camody	\$25.00
Ann Marie Kowalczyk	\$25.00
JoAnn & Robert Schultz	\$50.00
Paula, Kris & Evan Kujawski	\$50.00
Robert Pillmeier	\$50.00
Linda & Edward Dubin	\$50.00
Mary & John Fish	\$50.00
Kathryn O'Connor	\$25.00
Darla Hamling	\$100.00
Stella Kosior	\$20.00
Shirley & Thomas Coughlin, Jr.	\$100.00
Diane Leo & Family	\$25.00
Nancy & Robert Scott	\$50.00
Ann & John Curry	\$50.00
Audrey & William Howell, Jr.	\$100.00
Marie Arnstein	\$50.00
Madelyn Folino	\$25.00
Ronald Kamrowski	\$25.00
Ellen Lain	\$100.00
Jack Lain	\$100.00
Vincent Poloniak	\$100.00
Fran Roach	\$25.00
Joan & Phil Sherman	\$100.00
Diane Simcik	\$20.00
Pam Tilson	\$100.00
	\$1,610.00