

April 28, 2023 for May 1, 2023 Monthly Meeting,

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

April 2022 Circulation	Door Count: 1,568	Closed: 1
Adult: 1,005 Juvenile: 503	\$: 392.59	ILL loans: 689 ILL borrows: 447

April 2023 Circulation	Door Count:	Closed: 1
Adult: _____ Juvenile: _____	ILL loans: _____	ILL borrows: _____

Will be available at meeting

Programs

- Barron's monthly Program Report will be available at the meeting.
- We had a great turnout of our Vote Day programs. If you weren't able to join us live, please check out our young patrons' musical performances on our Facebook page, it was awesome.
- Our Family Fun Night Outdoor Movies Series return on Fri., May 5. Join us in the parking lot for an outdoor showing of *Puss in Boots - The Last Wish!*
- Community Input Session - Tuesday, May 2 at 10 a.m. and Wednesday, May 3 at 7 p.m. – Kathleen Sowle from Lothrop will be facilitating both sessions and Bob Gabalski will be in attendance on Wednesday. There is still time to sign up. In an effort to reach some of our young patrons, Barron reached out to our teen volunteers and I sent an email over to Seward asking if they could share the invitation with students.

Communications

- Sent sympathy card to Jeanne & Dan Uszenski.
- Community Survey - We have had 28 responses as of Friday. I have will have the latest results available at the meeting. The survey link and QR code are still active.

Financial/Donations/Grants

- \$590.70 – Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- \$30.01 - Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- \$48.80 – RCLS, 1st qtr. ProPay (fines paid online) credited to Library Charges 4010;
- \$92.46 – Major Energy Services, sales tax refund, credit to Utilities 5223;
- \$920.68 - Orange Library Association, final payment of the 2022 Orange County Grant Funds, credited to Grants/Aid line 4080;
- \$400 – Friends of the Florida Public Library, donation for Boscobel (\$150) and American Museum of Natural History (\$250) Museum Passes, credited to the Targeted Donations 4060/Adult Program 5241.

Annual Budget Vote and Trustee Election

Our Election Day on 4/13 went very smooth under the supervision of Inspectors Mary Coleman and Nicole Phillips. The budget was passed by a healthy margin of 141 YES to 27 NO despite an online attempt to have it voted down. Full 3-year terms were secured by Trustees Dinsmore (150) and Scott (150.) The 1-year balance of Laura Fernandez's unexpired term went to Trustee Arcieri (145.) I will share with you at the meeting some voter observations.

Building and Equipment

- Bob Persing has been here installing two gates on the back deck. Beth V. uses the deck for her Rhymetime and Storytime programs and the gates will help keep our young patrons somewhat corralled. Bob will also be installing a larger gate about halfway on the deck allowing Beth to utilize half the deck if necessary.
- Library Construction Aid Workshop – Ron and I attended the annual construction aid workshop at RCLS on April 14. Stephen Hoefer reviewed the process and eligible projects. He highlighted the advantages of breaking up larger projects so they can be submitted over several different years. This is a strategy believe we should definitely explore. Stephen is also available as a consultant to all libraries looking to do construction/expansion projects.

Personnel

Barron will be presenting a *Creating Escape Rooms Workshop* at RCLS on May 2. During this interactive, in-person session workshop, participants will complete an escape room, and then learn the ins and outs of creating their own.

Technology

- Aspen Update – The link to the new Aspen catalog is live on our website. Patrons have access to both new and old catalogs for now. Niche Academy has a great training webinar on Aspen and staff have been asked to watch it.
- Tutor.com – RCLS has introduced a new tutoring assistance platform that will be available to our patrons beginning on May 1. Learners will be able to connect with a live tutor 7 days a week from 3-10 p.m. EST (except major holidays.) Tutor.com provides online, on-demand academic tutoring, homework help and test preparation to kindergarten through 12th grade students, plus college students and adult learners. Tutor.com is a service of the Princeton Review so patrons will also have access to SAT, ACT, GRE, GMAT, LSAT and MCAT test prep and review.
- RCLS will be sending out the 2024 Menu of IT Services to each library on May 1. They will also be having a 2024 Menu of IT Services Review session where participants will have an opportunity to ask questions and review the selections they are considering for their library's coming year of IT structure.

Conflict of Interest Policy - Our policy has been revised and is on the agenda for action. The revisions include the following:

- a new Definitions Section
- a new Acknowledgement Form

Community Outreach

Chamber update - Highlights from the April meeting:

- The Chamber is working with the Warwick Valley Rotary and their Military Banners program. Banners can be purchased through the Rotary and will be displayed throughout the village from May to November.
- Chicken BBQ - June 4 at the Park at Glenmere Lake from 3 - 5 p.m. Tickets can be purchased from Bob Scott!
- *Keep the Music Going 2023 Concert Series* returns - June 29, July 27 & August 31 at the Seward-Mapes Homestead Park (behind Rookies).

Friends of the FPL

- The used book sale is set for May 19-21. Set-up on Thursday, May 18th. Many hands make light work!
- Still awaiting word on the refiling of our application for the Certificate of Incorporation that was filed with NY State Division of Corporations.
- The Friends paid \$158.25 for the travel & hotel expense for author Laurie Calkhoven.

Meetings, Travel & Events – Upcoming

May 2 & 3: Community Input Sessions

May 8: Friends' Meeting - Meg

May 10: Directors Association Meeting on Zoom - Meg

May 24: RCLS Road Trip Online Staff Training – Ashley

May 31: RCLS Menu of IT Services Review – Meg – Trustees can also attend, if interested.

(This workshop will count as 1 hour of Trustee Education credit.)

Upcoming Trustee Training/Workshops

Intermediate Library Trustee Education (online) - Tues., May 16 from 6 – 7 p.m.

Trustee Training Tuesdays: Budgeting – Tues., May 23 on Zoom from