

June 2, 2023 for June 5, 2023 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

May 2022 Circulation	Door Count: 1,266	Closed: 2
Adult: 1,072	Juvenile: 611	\$: 300.20
ILL loans: 712		ILL borrows: 513

May 2023 Circulation	Door Count: 1,591	Closed: 1
Adult: 1,105	Juvenile: 591	\$: 384.50
ILL loans: 799		ILL borrows: 444

Programs

- Barron's monthly Program Report will be available at the meeting.
- Registration for Summer Reading is underway. The theme is *All Together Now!*

Communications

- Thank you card from Child Care Council of Orange County for participation in their book drive.
- Sent letters to County Legislator Ruskiewicz & Orange County Planning Commission Alan Sorensen thanking them for the first installment of 2023 Orange County Grant.
- Sent letters to Senator Skoufis and Assemblyman Brabenec thanking them for their continued support and to remember us for bullet aid.
- Sent sympathy card to the Kelder family on the passing of their mother, Mary, a long-time patron.
- Community Survey - 34 responses to date. Results continue to be positive and similar to earlier feedback. The survey link and QR code will remain active for the rest of June.

Financial/Donations/Grants

- \$8 – Hartford Insurance – overpayment, credited to Insurance (5220).
- \$50 – Frank & Patty Pierce – IMO of Mary Kelder - \$50 – credit Donations (4050).
- \$50 – John & Lynn Harter – IMO Linda Gammernan, for the purchase of children's books, credited to the Targeted Donations (4060) & Books (5010).
- \$3,382 - Orange Library Association for the first payment of the 2023 Orange County Grant Funds, credit to the Grants/Aid line (4080).
- Treasurer Debbie Slesinski will be attendance to discuss possibly moving some monies into a CD.

Building

- Community Input Session – We had a good variety of patrons joins us for our community sessions. Results are attached for discussion at the meeting.

Personnel

- The annual health care buy back is on the agenda for action on Monday. There are only two eligible employees, Ashley Baroch and myself. I am recommending an increase of \$200 to \$4,200 per employee.

- Library Clerk Jade Vinas is interested in doing an internship here at the library during her upcoming fall semester. She is a student at SUNY Purchase and is studying Literature. Diane Arcieri and I have developed Goals, Objectives and Learning Outcomes for the Internship which is attached for discussion. Approval of the Internship is an action item at the meeting.

Technology

- Our 2024 Menu of IT Services is due to RCLS by June 30th. We are currently a hybrid library and should continue as such. We will see an increase of \$1,414 for 2024. The bulk of the increase is the return of the telecommunication costs (\$1200) which were covered by RCLS in 2023.

Open Meeting Policy

Our policy has been revised and is on the agenda for action. The only change in the time of the meeting.

Yard Sale

Our annual yard sale is Saturday, June 3 from 9 a.m. to 2 p.m. Ashley accepting donations up to the very last minute.

Community Outreach

Chamber update - Highlights from the May meeting:

- The Chicken BBQ -schedule for June 4th had to canceled due to lack of ticket sales.
- *Keep the Music Going 2023 Concert Series* returns on Thursdays - June 29, July 27 & August 31 at the Seward-Mapes Homestead Park (behind Rookies).
- The ABCD Preschool has invited the library to be a part of their *Gearing Up for Kindergarten* event on June 14 from 3:30 – 6:30 p.m. in Middletown. Maria and I will be attending and will have library materials and goodies for distribution.

Friends of the FPL

- The used book sale was held on May 19-21. Nancy can provide the results. Thank you to all that helped “bring the books up and then bring the books back down!”
- The Friends paid \$375 for Mark Ghia (Magic Mark) the performer for the Summer Wrap-Up Program. This check was written directly to the performer.

Meetings, Travel & Events – Upcoming

June 5: OLA Meeting – Meg, Debbie, Ashley

June 5: Battle of the Books/Teen Librarians Luncheon in Goshen – Barron & Beth P.

June 5: ABCD – Maria

June 7: ABCD - Maria

June 12: Friends’ Meeting - Meg

June 14: Directors Association Meeting in-person at the Greenwood Lake Library - Meg

June 14: Gearing Up for Kindergarten with ABCD- in Middletown – Maria & Meg

June 16: Mandatory Construction Aid Workshop - Meg

June 20: RUG Meeting - Barron

June 26: ABCD – Maria

June 28: ABCD - Maria

Upcoming Trustee Training/Workshops

Trustee Training Thursday: Board Governance – June 8 – on Zoom

Trustee Training Tuesdays: Social Media - Personal vs. Professional – June 27 – on Zoom