

FLORIDA PUBLIC LIBRARY
Annual Meeting Agenda – July 10, 2023

I. Call to Order

Board Members Present:
Board Members Excused:
Board Members Absent:
Also Present:
Members of the Public:

II. Oath of Public Office

Swearing in of Trustees Arcieri, Dinsmore & Scott.

III. Report of Nominating Committee – Trustee Taylor

IV. Election of Officers

President: Ronald Kamrowski
Vice President: Diane Arcieri
Secretary: Sara Taylor

VOTE: YES NO

President Kamrowski presides.

V. Minutes

Motion by _____ seconded by _____ to approve the minutes of the June 5, 2023 meeting as printed/corrected.

VOTE: YES NO

Motion by _____ seconded by _____ to approve the minutes of the June 23, 2023 special meeting as printed/corrected.

VOTE: YES NO

VI. Announcements and Comments from the Public

VII. Treasurer's Report

Motion by _____ seconded by _____ to accept the preliminary financial report for Fiscal Year 2022-2023 as printed/corrected and to finalize the budget with the following transfers:

Transfer \$39.17 from Newspapers (5030) to Databases & E-books (5090)
Transfer \$121.18 from Periodicals (5070) to Databases & E-books (5090)

Transfer \$74.63 from Library of Things (5080) to DVDs (5040)
Transfer \$172.90 from Payroll Services (6615) to Salaries (6000)

VOTE: YES NO

VIII. Warrant Schedule for July

Motion by _____ seconded by _____ to approve the
Warrant Schedule for July as printed/corrected.

VOTE: YES NO

IX. Director's Report

Motion by _____ seconded by _____ to accept the Director's Report
as printed/corrected.

VOTE: YES NO

X. Communications

1. Save the Date from RCLS for the 64th Annual Meeting on Fri.,
Sept. 8 at the Palacio Catering & Conference Center from 9 a.m. to
1 p.m.
2. Thank you notes sent to M. Arnstein & Mr. & Mrs. Pitre for
donations.

XI Committee Reports

A. Finance – Trustee Kamrowski

B. Personnel – Trustee Arcieri

C. Nominating – Trustee Taylor - see earlier motion

D. House - Trustee Carey – Report from 6/28 meeting

XII. Unfinished Business

A. 65th Anniversary Committee

XIII. New Business

A. Standing Committee Appointments for 2023-2024

Finance: 1. Chairperson 2. 3.

Personnel: 1. Chairperson 2. 3.

Nominating: 1. Chairperson 2. 3.

House: 1. Chairperson 2. 3.

B. Appointment of Treasurer

Motion by _____ seconded by _____ to appoint Deborah Slesinski to the position of Treasurer for the 2023-2024 fiscal year with an honorarium of \$595.

VOTE: YES NO

Treasurer will be sworn in at August meeting.

C. Designation of Bank

Motion by _____ seconded by _____ to designate Webster Bank and Connect One as official depositories for library monies and for day-to-day operations, also any other bank located in the County of Orange and authorized to accept public monies, may be used for investment purposes.

VOTE: YES NO

D. Appointment of Bookkeeper

Motion by _____ seconded by _____ to appoint Christine Arner to the position of Bookkeeper for the 2023-2024 fiscal year, at a cost of \$ 4,320.

VOTE: YES NO

E. Fee for Use of the Library by Outside Groups

Motion by _____ seconded by _____ to charge outside groups a fee of \$15 per hour for use of the library.

VOTE: YES NO

F. Official Newspapers

Motion by _____ seconded by _____ to designate *The Warwick Valley Dispatch* and *The Goshen Independent* as the library's newspapers of record for legal notices.

VOTE: YES NO

G. Attorney

Motion by _____ seconded by _____ to appoint Spiegel Legal as legal counsel for the 2023-2024 fiscal year at an hourly rate of \$200 per hour.

VOTE: YES NO

H. Approval of Election Clerk Duties & Responsibilities

Motion by _____ seconded by _____ to approve the Florida Public Library Election Clerk Duties & Responsibilities as printed/corrected.

VOTE: YES NO

I. Election Clerk

Motion by _____ seconded by _____ to appoint Debra Violetto as Election Clerk for the purpose of overseeing and making all arrangements for the 2024 library election.

VOTE: YES NO

J. Annual Budget Vote and Trustee Election

Motion by _____ seconded by _____ to hold the annual budget vote and trustee election on Thursday, April 11, 2024.

VOTE: YES NO

K. Board Meetings

Per the bylaws, the Board of Trustees shall designate a day and time for monthly board meetings.

Motion by _____ seconded by _____ to designate the first Monday of the month at 6:30 p.m. as the meeting day and time for monthly board meetings.

VOTE: YES NO

L. Signatories on Library Checks

Motion by _____ seconded by _____ to authorize President Kamrowski and Treasurer Slesinski to be signatories on any checks issued by the Florida Public Library, either signature alone being valid, for the 2023-2024 Fiscal Year.

VOTE: YES NO

M. Donations

\$100 - Tom & Rebecca Pitre – IMO -John & Dorothy Kimiecik
\$644.50 - Yard Sale

Motion by _____ seconded by _____ to accept \$744.50 in donations, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES NO

The Friends of the Florida Public Library also donated \$200 for Robert Milby to emcee the upcoming Poetry Café. Check was written directly to Robert.

N. Targeted Donations

\$20 – Marie Arnstein – IMO Mary Kelder

Motion by _____ seconded by _____ to accept \$20 from the donor, thank them and credit this amount to the Targeted Donations line (4060) and the Books Line (5010) of the budget.

VOTE: YES NO

O. Conflict of Interest Forms – Please sign and return to Meg.

P. Items for Future Agendas

1. Oath of Office to Treasurer

XIV. Adjournment

Motion by _____ seconded by _____ to adjourn at _____ p.m.

VOTE: YES NO

Next Meeting: Regular Monthly Meeting, Monday, August 7, 6:30 p.m.