

August 4, 2023 for August 7, 2023 Monthly Meeting, 6:30 p.m.

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

July 2022 Circulation Door Count: 1635 Closed: 1 holiday, 5 Sundays
Adult: 1194 Juvenile: 713 \$: 357.80 ILL loans: 804 ILL borrows: 458

July 2023 Circulation Door Count: 2184 Closed: 1 holiday, 5 Sundays
Adult: 1500 Juvenile: 1100 \$: 423.25 ILL loans: 892 ILL borrows: 670

Programs

- Barron's Monthly Program Report is attached.
- Our Battle of the Books team will once again be participating in the Annual Battle at SUNY Orange on Sat., Aug. 26.
- Our Summer Poetry Café is Friday, August 25 beginning at 6:30 p.m.
- New FUFSD Superintendent Dr. Lisamarie Spindler and new Golden Hill Principal Starla Ciarelli will join Miss Beth for a "Get Ready for Kindergarten" Storytime on Aug. 24th at 10:30 a.m.
- We have obtained a Mohonk Preserve Pass for the library. It is a great addition to our library pass collection.

Communications

1. MVP Health Care Renewal Notice.
2. Maria Martinez letter of resignation.

Financial/Donations/Grants

- Friends of the Florida Public Library - \$275 – for the renewal of the Bethel Woods Museum Pass.
- The Friends of the Florida Public Library also donated \$250 to renew the library's museum pass to the Storm King Arts Center and \$100 for the Hudson Highland Museum's library pass. These checks were written directly to the organizations.
- Debbie Slesinski will be opening the two new CD at Connect One Bank on 8/4.

Personnel

- We have received notice of renewal for our MVP Health Insurance. Rates are as follows:
 - Single - \$1,405.71
 - Employee + Spouse - \$2,811.42
 - Employee + Child(ren) - \$2,389.71
 - Employee+Spouse+Child(ren) - \$4,006.27This represents about an 8.7% rise in rates. The library will continue to pay 80% of the cost of coverage. The remaining 20% is deducted from each employee's paycheck before taxes. The monthly rates will be effective on October 1.
- We will be closed on August 28 for our annual clean up day and staff meeting. I will be meeting with staff individually to review their progress on their goal they established earlier this year.

- Long time employee Maria Martinez will be resigning her position as Library Assistant-Children's Services effective Aug. 10, 2023. She has taken a position as a Children's Librarian in the New City Public Library. We wish her all the best in her new job. I have requested from Civil Service the List of Eligibles for Library Assistants. There may be a delay in receiving the list as this test was just given and they still have to certify the list.

Building and Equipment

- Sent email to Al Beers regarding annual carpet cleaning and tile waxing.
- Thank you to Bob Scott for an emergency repair to the handle of the toilet in the staff room on the evening of our Community Night!
- Mike Maher from Maher Mechanical was here to replace the wire to the small AC unit which was likely chewed up from a small furry friend. Mike was also here on 8/4 installing the new unit in the Children's Room. Electrical work still to be done.
- Kathleen Sowle from Lothrop will be presenting some new drawing for our review.

Technology

- We have ordered a new laptop for Chris Arner.
- We have completed our conversion to Aspen Discover. Currently both Aspen and Enterprise are running on our website. Access to Enterprise will end on Aug. 31st.

Public Access Computer Use & Wireless Internet Access Policies

Both of these policies are on the agenda for action. Minor changes were made to each policy.

Public Access Computer Use Policy revisions are the addition of two lines. The first addition in the 5th paragraph reads "*For liability reasons, library staff cannot answer questions of a financial, legal, or medical nature, and for privacy reasons, we cannot fill out online forms for patrons.*" The second in the 7th paragraph reads "*and clear your browser history.*"

Wireless Internet Access Policy revision is the addition of one line in the 5th paragraph that reads "*The Library is not responsible for any changes made to your device or device settings.*"

RCLS sponsored a Programming and Display Policies Workshop on July 27th which Sara Taylor and myself attended. Although attendance was light, the opportunity to share policies with other libraries was invaluable. I took away several concepts that can be used when revising our Program policy and developing a Display policy. We also spent some time on reviewing challenges to programs (and books). RCLS has created a Challenge Reporting Form to document (informal and formal) book, program, display, etc. challenges occurring in member libraries. The information captured by this form will be used to craft messages to legislators in order to support future legislation created to ban intellectual freedom censorship as well as provide general advocacy information to the greater community as necessary.

65th Anniversary Weekend

Donation letters have been prepared, invitation letter has been prepared, listing of local businesses has been prepared, a sample ticket is done and can all be reviewed at the meeting. Musical entertainment at the brewery will be Jim Coleman once again. At the library, we have scheduled a performance by Alex Prizgintas and his electric cello for Sunday afternoon. Alex has performed in many local libraries and will playing one of his new shows, "A Salute to Broadway." We are working on a family program for Saturday and, of course, the Friends will be holding the annual used book sale. 65th Anniversary bookmarks have been ordered to mark the occasion.

Community Outreach

Meeting with new FUFSD Superintendent Dr. Lisamarie Spindler – I meet with the new Superintendent and give her the tour! She looks forward to continuing our working relationship.

Florida Chamber of Commerce –Final Summer Concert is Stereo Mikes on Thurs., August 31 from 6 to 9 p.m.

Florida Family Fun Fest – Sunday, August 13 – The Friends will be having a table again this year and will be having a small used book sale. If you would like to join us on Sunday, please let me know.

Friends of the FPL -Elections were held at the July meeting. All officers are returning for an additional year:

President – Karen Thomas

Vice President – Bob Scott

Treasurer – Shirley Coughlin

Secretary – Mary Fish

Meetings, Travel & Events – Upcoming

August 9: DA Meeting – I will be away

August 14: Friends of FPL Meeting - Meg

August 26: RCLS Battle of the Books – Barron, Beth P. & our team

August 28: FPL Clean Up Day – all staff

Sept. 8: RCLS Annual Meeting – Ashley, Barron & Debbie, trustees – please register if you plan on attending. Thank you to those that have.

Trustee Training

August 10: Trustee Training Thursday – Open Meeting Law – 6 p.m. – Online

August 15: Trustee Training Tuesday – Censorship – 6 p.m. - Online