

FLORIDA PUBLIC LIBRARY
Annual Meeting Minutes – July 10, 2023

I. Call to Order at 6:32pm

Board Members Present: N. Scott, S. Kosior, S. Taylor, T. Carey, D. Arcieri, A. Dinsmore, R. Kamrowski

Board Members Excused:

Board Members Absent:

Also Present: Director Sgombick, Barron Angell

Members of the Public:

II. Oath of Public Office

Swearing in of Trustees Arcieri, Dinsmore & Scott. Barron Angell notarized documents.

III. Report of Nominating Committee – Trustee Taylor announced the nomination of Trustee R. Kamrowski as President, D. Arcieri as Vice President and S. Taylor as Secretary.

IV. Election of Officers

President: Ronald Kamrowski

Vice President: Diane Arcieri

Secretary: Sara Taylor

VOTE: YES 7 NO 0

President Kamrowski presides.

V. Minutes

Motion by D. Arcieri seconded by T. Carey to approve the minutes of the June 5, 2023 meeting as corrected.

VOTE: YES 7 NO 0

Motion by N. Scott seconded by S. Kosior to approve the minutes of the June 23, 2023 special meeting as printed.

VOTE: YES 7 NO 0

VI. Announcements and Comments from the Public

VII. Treasurer's Report

Motion by N. Scott seconded by D. Arcieri to accept the preliminary financial report for Fiscal Year 2022-2023 as printed and to finalize the budget with the following transfers:

Transfer \$39.17 from Newspapers (5030) to Databases & E-books (5090)
Transfer \$121.18 from Periodicals (5070) to Databases & E-books (5090)
Transfer \$74.63 from Library of Things (5080) to DVDs (5040)
Transfer \$172.90 from Payroll Services (6615) to Salaries (6000)

VOTE: YES 7 NO 0

VIII. Warrant Schedule for July

Motion by N. Scott seconded by S. Taylor to approve the Warrant Schedule for July as printed.

VOTE: YES 7 NO 0

IX. Director's Report

Motion by A. Dinsmore seconded by S. Taylor to accept the Director's Report as printed.

VOTE: YES 7 NO 0

Trustee N. Scott expressed the need for a Social Media policy.

X. Communications

1. Save the Date from RCLS for the 64th Annual Meeting on Fri., Sept. 8 at the Palacio Catering & Conference Center from 9 a.m. to 1 p.m.
2. Thank you notes sent to M. Arnstein & Mr. & Mrs. Pitre for donations.

XI Committee Reports

A. Finance – Trustee Kamrowski

B. Personnel – Trustee Arcieri

C. Nominating – Trustee Taylor - see earlier motion

D. House - Trustee Carey – Report from 6/28 meeting. Trustees chose library scheme 2, Trustee Carey will report back to Lothrop to move forward.

XII. Unfinished Business

A. 65th Anniversary Committee – Date set for September 30th 7:00 – 9:00pm at Glenmere Brewing. \$25 Advance tickets, \$30 at the door, price includes 1 beverage. Director Sgombick will have an update at the August meeting with more details regarding business solicitation.

XIII. New Business

A. Standing Committee Appointments for 2023-2024

Finance: 1. Chairperson D. Arcieri 2. N. Scott 3. S. Taylor

Personnel: 1. Chairperson S. Kosior 2. T. Carey 3. A Dinsmore

Nominating: 1. Chairperson A. Dinsmore 2. S. Kosior 3. D. Arcieri

House: 1. Chairperson T. Carey 2. N. Scott 3. S. Taylor

B. Appointment of Treasurer

Motion by A. Dinsmore seconded by D. Arcieri to appoint Deborah Slesinski to the position of Treasurer for the 2023-2024 fiscal year with an honorarium of \$595.

VOTE: YES 7 NO 0

Treasurer will be sworn in at August meeting.

C. Designation of Bank

Motion by S. Taylor seconded by N. Scott to designate Webster Bank and Connect One as official depositories for library monies and for day-to-day operations, also any other bank located in the County of Orange and authorized to accept public monies, may be used for investment purposes.

VOTE: YES 7 NO 0

D. Appointment of Bookkeeper

Motion by T. Carey seconded by S. Kosior to appoint Christine Arner to the position of Bookkeeper for the 2023-2024 fiscal year, at a cost of \$ 4,320.

VOTE: YES 7 NO 0

E. Fee for Use of the Library by Outside Groups

Motion by D. Arcieri seconded by A. Dinsmore to charge outside groups a fee of \$15 per hour for use of the library.

VOTE: YES 7 NO 0

F. Official Newspapers

Motion by S. Kosior seconded by A. Dinsmore to designate *The Warwick Valley Dispatch* and *The Goshen Independent* as the library's newspapers of record for legal notices.

VOTE: YES 7 NO 0

G. Attorney

Motion by N. Scott seconded by D. Arcieri to appoint Spiegel Legal as legal counsel for the 2023-2024 fiscal year at an hourly rate of \$200 per hour.

VOTE: YES 7 NO 0

H. Approval of Election Clerk Duties & Responsibilities

Motion by T. Carey seconded by S. Taylor to approve the Florida Public Library Election Clerk Duties & Responsibilities as printed.

VOTE: YES 7 NO 0

I. Election Clerk

Motion by N. Scott seconded by A. Dinsmore to appoint Debra Violetto as Election Clerk for the purpose of overseeing and making all arrangements for the 2024 library election.

VOTE: YES 7 NO 0

J. Annual Budget Vote and Trustee Election

Motion by A. Dinsmore seconded by S. Kosior to hold the annual budget vote and trustee election on Thursday, April 11, 2024.

VOTE: YES 7 NO 0

K. Board Meetings

Per the bylaws, the Board of Trustees shall designate a day and time for monthly board meetings.

Motion by S. Kosior seconded by N. Scott to designate the first Monday of the month at 6:30 p.m. as the meeting day and time for monthly board meetings.

VOTE: YES 7 NO 0

L. Signatories on Library Checks

Motion by D. Arcieri seconded by T. Carey to authorize President Kamrowski and Treasurer Slesinski to be signatories on any checks issued by the Florida Public Library, either signature alone being valid, for the 2023-2024 Fiscal Year.

VOTE: YES 7 NO 0

M. Donations

\$100 - Tom & Rebecca Pitre – IMO -John & Dorothy Kimiecik
\$644.50 - Yard Sale

Motion by S. Taylor seconded by N. Scott to accept \$744.50 in donations, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 7 NO 0

The Friends of the Florida Public Library also donated \$200 for Robert Milby to emcee the upcoming Poetry Café. Check was written directly to Robert.

N. Targeted Donations

\$20 – Marie Arnstein – IMO Mary Kelder

Motion by A. Dinsmore seconded by T. Carey to accept \$20 from the donor, thank them and credit this amount to the Targeted Donations line (4060) and the Books Line (5010) of the budget.

VOTE: YES 7 NO 0

O. Conflict of Interest Forms – Please sign and return to Meg.

P. Items for Future Agendas

1. Oath of Office to Treasurer
2. Lothrop Presentation

XIV. Adjournment

Motion by S. Taylor seconded by R. Kamrowski to adjourn at 7:58 p.m.

VOTE: YES NO

Next Meeting: Regular Monthly Meeting, Monday, August 7, 6:30 p.m.