

September 8, 2023 for September 11, 2023 Monthly Meeting, 5 p.m.

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

August 2023 Circulation	Door Count: 1,611	Closed: 1 training 4 Sundays
Adult: 1,484 Juvenile: 800	\$615.65	ILL loans: 1066 ILL borrows: 633

August 2022 Circulation	Door Count: 1,217	Closed: 1 training 4 Sundays
Adult: 1,387 Juvenile: 632	\$493.77	ILL loans: 830 ILL borrows: 514

Programs

- Please see Barron's Program Report.
- RCLS Battle of the Books – We once again were pleased to have a team participate in this event and for the first time ever our team won a round! A big thank you to Beth P for coaching this year's team and to Barron for assisting Beth while also running of the battle.
- Happy to report that our own Martha Sullivan has agreed to host our Page Turners Book Club on a monthly basis. Eileen and Ashley have stepped up to host the Mystery Club in September and October. Thank you all.

Communications

1. RCLS – Presentations and approval of 2024 Budget – was also sent via email to all trustees, please let me know if you need a copy.
2. Email from patron Mike McDermott regarding Mystery Book Club.

Financial/Donations/Grants

- Bridgewood Fieldwater Foundation (Gail Sikorski Bandler and John Bandler) - \$500 (5040)
- Friends of FPL - \$800 (5250 – Publicity) to help offset the cost of the 65th Anniversary bookmarks.
- RCLS - \$1,369 – 90% Local Library Services Aid, Grants/Aid (4080)
- Our annual audit by Justin Wood, CPA of Nugent & Haeussler takes place on 9/14.

Personnel

- Annual Clean Up was a success with shelves being cleaned and books being weeded. I also had an opportunity to meet with staff members for an update on their yearly goal which we established in the beginning of the year.

Long Range Plan

Objectives of the plan have been review and updated for discussion at Monday's meeting.

Building and Equipment

- Al Beers will be cleaning the carpet on Friday, Sept. 15th after we close.
- A1 No-Nonsense Pest was in to spray the bees' nest that had taken up residence on the outside front corner of the library.
- Mike Maher from Maher Mechanical was here to install a new Daikin ductless AC and Heating system for the Children's Room. He has generously donated the equipment and installation to the library (estimated cost \$4500.)
- Village of Florida, Work Session – we are schedule to meet with the Mayor and Village Trustees on Wed., Sept. 20 at their 9:30 a.m. work session to discuss the library's plans to expand.

65th Anniversary

Meeting discussion. Will have an updated list at the meeting. We will need to start concentrating on ticket sales as well. Programs for weekend have been finalized. On Saturday from 11 to 4 come play Mini Golf in the library and Sunday we will host a concert by electric cellist, Alex Prizgintas.

Back to School Issue – Straus Newspapers

We collaborated with the Chester, Goshen, Monroe, Tuxedo and Woodbury libraries to place an ad in the *Back to School* issue of the Straus Newspapers, specifically the Warwick Advertiser. Cost for the ¼ page ad was \$93 per library.

Community Outreach

Florida Family Fun Fest – Great opportunity to get out in the community and talk up the library. Thank you to the Friends of sponsoring a table. We held a small book sale of paperbacks and Childrens' books. We also had some of our new Library of Things' games and I signed up one new patron.

Great Give Back (month of October) – The library will once again be participating in the Annual Great Give Back, partnering with the Florida Community Food Pantry. The food drive will focus on hard-to-get items that the pantry usually has to purchase. I will share the list once I have received it from the pantry.

Florida Chamber of Commerce Mixer – the Library will be hosting the September meeting/mixer on the 20th beginning at 6:30 p.m. All are welcome.

NYLA Convention – Nov. 2 – 4

Barron Angell, Ashley Baroch and myself plan will be attending the NYLA conference in Saratoga Springs, NY from Nov. 2 – 5, 2023. The registration fee of \$870 will be charged to Professional Dues (6500).

Friends of Florida Public Library`

Upcoming monthly meeting on Tuesday, September 12. Next book sale is scheduled for our Anniversary Weekend. Books will be moved to the Senior Center on Thurs., Sept. 28th, much help is needed! Friends are also planning a Wreath Fundraiser for December.

Meetings, Travel & Events – Upcoming

Sept. 8 – Thank you to all that attend the RCLS Annual Meeting

Sept. 12: Friends of FPL Meeting –

Sept. 13: DA Meeting – Zoom – Meg

Sept. 13: CTUG Meeting - Zoom – Ashley

Sept. 14: RUG Meeting – Barron

Sept. 19: Warwick Valley Gardeners' Meeting – Meg – accept book donations

Sept. 20: Village of Florida Work Session @ 9:30 a.m. – Building Expansion Presentation

Sept. 20: Village of Florida Chamber of Commerce Mixer @ FPL – 6:30 p.m.

RCLS Budget Discussions – on Zoom:

Wednesday, Sept. 20 @ 6:30 p.m.

Monday, Sept. 25 @ 6:30 p.m.

Trustee Training

Sept. 19: Trustee Training Tuesday – Finance 101 – Zoom – 6 p.m.

Register at <https://rcls.org/calendar>