FLORIDA PUBLIC LIBRARY
Special Information Meeting Agenda – March 4, 2024

I. Call to Order

Board Members Present:
Board Members Excused:
Board Members Absent:
Also Present:
Members of the Public:

II. The floor is open for discussion of the proposed 2024-2025 budget.

III. Adjournment

Motion by _____ seconded by _____ to adjourn at _____ p.m.

VOTE: YES NO

Monthly Meeting Agenda – March 4, 2024

I. Call to Order

Board Members Present:
Board Members Excused:
Board Members Absent:
Also Present:
Members of the Public:

II. Minutes

Motion by _____ seconded by _____ to approve the minutes of the February 5, 2024 meeting as printed/corrected.

VOTE: YES NO

III. Announcements and Comments from the Public

IV. Treasurer's Report

Motion by _____ seconded by _____ to accept the financial report for February as printed/corrected.

VOTE: YES NO

V. Warrant Schedule for March

Motion by _____ seconded by _____to approve the Warrant Schedule for March as printed/corrected.

VOTE: YES NO

VI. Renewal of Certificates of Deposit from ConnectOne Bank

VII. Director's Report

Motion by_____ seconded by_____ to accept the Director's Report as printed/corrected.

VOTE: YES NO

VIII. Communications – Letters of Resignation from Karina Zambrano, Jade Viñas and Beth Verblaauw.

IX. Committee Reports

A. Finance – Trustee Arcieri

B. Personnel – Trustee Kosior

C. Nominating – Trustee Dinsmore

D. House - Trustee Carey

IX. New Business

A. Targeted Donations

$700 – Friends of the Florida Public Library

Motion by _____ seconded by _____ to accept $700 in donations, thank the donor and credit this amount to the Targeted Donations line (4060) and the Databases & E-books line (5240) of the budget. These monies are to help offset the cost of the Ancestry database.

VOTE: YES NO

Note: The Friends also donated $200 for the two guest poets for the Winter Poetry Café which was paid directly to them.

B. Appointment of Election Chairman

Motion by _____ seconded by _____ to appoint President Ronald Kamrowski as the Chairman of the Election Special District Meeting to open and close the polls on April 11, 2024 for the Annual Budget Vote and Trustee Election.

VOTE: YES NO

C. Appointment of Election Inspectors

Motion by _____ seconded by _____ to appoint the following inspectors for the April 11, 2024 for the Annual Budget Vote and Trustee Election to work from 8:30 a.m. to 9:30 p.m. at an hourly rate of $15.

Chief Inspector: Mary Coleman
Inspector: Nicole Phillips
Alternate #1: Donna Marie Anderson
Alternate #2: Charles Dill

VOTE: YES NO

D. 2023 State Annual Report

Motion by _____ seconded by _____ to affirm that the Florida Public Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the State Annual Report was reviewed and accepted by the Board of Trustees on 3/4/2024.

VOTE: YES NO

E. Personnel

Motion by _____ seconded by _____ to accept the resignation of Library Page Karina Zambrano effective 2/13/2024.

VOTE: YES NO

Motion by _____ seconded by _____ to accept the resignation of Library Clerk Jade Viñas effective 3/9/2024.

VOTE: YES NO

Motion by _____ seconded by _____ to accept the resignation of Library Assistant, Children's Service, Beth Verblaauw effective 5/22/2024.

VOTE: YES NO

F. Policy Revisions

Motion by _____ seconded by _____ to approve the revisions to the Program Policy effective 3/4/24 as printed/corrected.

VOTE: YES NO

Motion by _____ seconded by _____ to approve the revision to the job description for Library Assistant-Children's Services found in the Personnel Policy to be aligned with the Orange County Civil Service description effective 3/4/24 as printed/corrected.

VOTE: YES NO

Motion by _____ seconded by _____ to approve the revisions to the Safety and Security Plan: Policies and Procedures effective 3/4/24 as printed/corrected.

VOTE: YES NO

G. Items for Future Agendas

X. Adjournment

Motion by _____ seconded by _____ to adjourn at _____ p.m.

VOTE: YES NO

Next Meeting: Regular Monthly Meeting Monday, April 1 at 6:30 p.m.