FLORIDA PUBLIC LIBRARY
Special Information Meeting Minutes – March 4, 2024

I. Call to Order at 6:33 p.m.

Board Members Present: N. Scott, S. Taylor, T. Carey, D. Arcieri, R. Kamrowski, A. Dinsmore, S. Kosior
Board Members Excused:
Board Members Absent:
Also Present: Director Meg Sgombick, Deborah Slesinski, Treasurer
Members of the Public: None

II. The floor is open for discussion of the proposed 2024-2025 budget.

III. Adjournment

Motion by D. Arcieri seconded by R. Kamrowski to adjourn at 6:34 p.m.

VOTE: YES 7 NO 0

Monthly Meeting Agenda – March 4, 2024

I. Call to Order at 6:35 p.m.

Board Members Present: N. Scott, S. Taylor, T. Carey, D. Arcieri, R. Kamrowski, A. Dinsmore, S. Kosior
Board Members Excused:
Board Members Absent:
Also Present: Director Meg Sgombick, Deborah Slesinski, Treasurer
Members of the Public: None

II. Minutes

Motion by N. Scott seconded by D. Arcieri to approve the minutes of the February 5, 2024 meeting as printed.

VOTE: YES 7 NO 0

III. Announcements and Comments from the Public

IV. Treasurer's Report

Motion by T. Carey seconded by S. Kosior to accept the financial report for February as printed.

VOTE: YES 7 NO 0

V. Warrant Schedule for March

Motion by N. Scott seconded by A. Dinsmore to approve the Warrant Schedule for March as printed.

VOTE: YES 7 NO 0

VI. Renewal of Certificates of Deposit from Connect One Bank

Treasurer Slesinski spoke of new interest rates for the two CDs that are up for renewal. All agreed to 7-month renewal for both accounts.

Motion by T. Carey seconded by D. Arcieri to approve the renewal of the two 7-month Certificate of Deposit accounts at Connect One Bank at the current market rate.

VOTE: YES 7 NO 0

Treasurer Slesinski left the meeting following this action.

VII. Director's Report

Motion by A. Dinsmore seconded by S. Taylor to accept the Director's Report as corrected.

VOTE: YES 7 NO 0

VIII. Communications – Letters of Resignation from Karina Zambrano, Jade Viñas and Beth Verblaauw.

IX. Committee Reports

A. Finance – Trustee Arcieri – no report

B. Personnel – Trustee Kosior – no report

C. Nominating – Trustee Dinsmore – no report

D. House - Trustee Carey – waiting to hear back from Lothrop regarding survey.

IX. New Business

A. Targeted Donations

$700 – Friends of the Florida Public Library

Motion by D. Arcieri seconded by S. Taylor to accept $700 in donations, thank the donor and credit this amount to the Targeted Donations line (4060) and the Databases & E-books line (5240) of the budget. These monies are to help offset the cost of the Ancestry database.

VOTE: YES 7 NO 0

Note: The Friends also donated $200 for the two guest poets for the Winter Poetry Café which was paid directly to them.

B. Appointment of Election Chairman

Motion by T. Carey seconded by D. Arcieri to appoint President Ronald Kamrowski as the Chairman of the Election Special District Meeting to open and close the polls on April 11, 2024 for the Annual Budget Vote and Trustee Election.

VOTE: YES 7 NO 0

C. Appointment of Election Inspectors

Motion by N. Scott seconded by S. Kosior to appoint the following inspectors for the April 11, 2024 for the Annual Budget Vote and Trustee Election to work from 8:30 a.m. to 9:30 p.m. at an hourly rate of $15.

Chief Inspector:	Mary Coleman
Inspector:	Nicole Phillips
Alternate #1:	Donna Marie Anderson
Alternate #2:	Charles Dill

VOTE: YES 7 NO 0

D. 2023 State Annual Report

Motion by R. Kamrowski seconded by D. Arcieri to affirm that the Florida Public Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the State Annual Report was reviewed and accepted by the Board of Trustees on 3/4/2024.

VOTE: YES 7 NO 0

E. Personnel

Motion by S. Taylor seconded by N. Scott to accept the resignation of Library Page Karina Zambrano effective 2/13/2024.

VOTE: YES 7 NO 0

Motion by S. Kosior seconded by A. Dinsmore to accept the resignation of Library Clerk Jade Viñas effective 3/9/2024.

VOTE: YES 7 NO 0

Motion by D. Arcieri seconded by T. Carey to accept the resignation of Library Assistant, Children's Service, Beth Verblaauw effective 5/22/2024.

VOTE: YES 7 NO 0

F. Policy Revisions

Motion by N. Scott seconded by S. Taylor to approve the revisions to the Program Policy effective 3/4/24 as printed.

VOTE: YES 7 NO 0

Motion by T. Carey seconded by S. Kosior to approve the revision to the job description for Library Assistant-Children's Services found in the Personnel Policy to be aligned with the Orange County Civil Service description effective 3/4/24 as printed.

VOTE: YES 7 NO 0

Motion by D. Arcieri seconded by R. Kamrowski to approve the revisions to the Safety and Security Plan: Policies and Procedures effective 3/4/24 as printed.

VOTE: YES 7 NO 0

G. Items for Future Agendas

1. Survey from Lothrop

X. Adjournment

Motion by S. Taylor seconded by A. Dinsmore to adjourn at 7:21 p.m.

VOTE: YES 7 NO 0

Next Meeting: Regular Monthly Meeting Monday, April 1 at 6:30 p.m.