May 3, 2024 for May 6, 2024 Monthly Meeting,

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

April 2023 Circulation Door Count: 1,763 Closed: 1
Adult: 1,205 Juvenile: 667 Library Charges: $242.34 ILL loans: 811 ILL borrows: 471

April 2024 Circulation Door Count: 2113 Closed: 0
Adult: 1,227 Juvenile: 724 Library Charges: $479.61 ILL loans: 703 ILL borrows: 475

Programs

- Barron's monthly Program Report will be available at the meeting.
- The FLOGOS Library Podcast is back after a brief hiatus! Feel free to check it out: https://www.floridapubliclibrary.org/flogos-podcast/

Communications

- We have received our 2025 Menu of IT Services from RCLS.
- Agreement for Surveying Services from Lothrop Associates Architects.

Financial/Donations/Grants

- $648.60 – Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- $30.01 - Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- $8 – The Hartford, overpayment, credited to Insurance 5220;
- $57.16 – RCLS, 1st qtr. ProPay (fines paid online) credited to Library Charges 4010;
- $100 – Friends of the Florida Public Library, credited to the Targeted Donations 4060 and Adult Program 5241, for Spring Poetry Café;
- Friends of the Florida Public Library- donations made directly to Village of Greenwood Lake-Beach Passes ($200) and American Museum of Natural History ($25)- fee for replacement tickets.
- The FY2025 state budget has been finalized with the following numbers:
  Library Aid: $103.852 - an increase of $4.252M from FY 2024
  Library Construction: $44M – an increase of $10M from FY 2024
  NOVELny: $3M - a new allocation for FY 2025
  All that advocating paid off!

Annual Budget Vote and Trustee Election

Our Election Day on 4/11 went very smooth under the supervision of Inspectors Mary Coleman and Donna Marie Anderson. After a slow start, the budget was passed by a healthy margin of 118 YES to 12 NO. Turn-out was much lighter than the previous year. Full 3-year terms were secured by Trustee Kamrowski (121), Trustee Arcieri (123) and Trustee Kosior (120). I will share with you at the meeting some voter observations.

Building and Equipment

- Bob Persing has been busy with various projects around the library. He installed a new closer on the front door, fixed a short in the wiring on our Metal Detector and repaired the window blinder cord attachment piece.
- Library Construction Aid Workshop – Nancy, Kathleen Sowle and I attended the annual construction aid workshop at RCLS on April 19.
- Property Survey Update – Have received proposal for property survey. Tyler will give an update at the meeting during Committee Reports.

Personnel

- Dawn Falone has joined the library as part-time Library Assistant Children's Service. She started on 4/10/24 as a pre-approved temporary employee until she takes the Civil Service exam.
- Mid-Hudson Library System will be offering the Advanced Certificate in Public Library Administration program through the Palmer School of Library & Information Science at Long Island University. I would like to apply to the program. It is a great opportunity for me to gain a comprehensive framework for managing FPL.

Technology

- Koha Update – Training was begun for our Ashley and Barron on the new system. Remaining staff members are scheduled for in-person training in June. Staff has completed inventorying our collection ahead of the May deadline. Transition to Koha is scheduled for Monday, Aug. 5th.
- New Online Calendar – Barron has been working with Library Market to configure our new site. The plan is to have it ready to roll out in time for summer reading.
- Our 2025 Menu of IT Services has been received from RCLS and is an item on the agenda. It is due back to RCLS by June 30th. We are currently a hybrid library and should continue as such. We will see an increase of $762 for 2025. The bulk of the which is an increase of $500 in the minimum support fee.

New Policies – Two new policies are on the agenda for approval. As recommended by ALA and as we continue to utilize social media a policy is warranted. The Bulletin Board Usage Policy has been developed to provide guidance for the staff and community regarding the usage of our bulletin board.

Friends of the FPL

- The used book sale is set for May 17-19. Set-up on Thursday, May 16th.
- The Friends have funded the purchase of our newest pass, 6 beach passes to the Thomas P. Morahan Waterfront Park in Greenwood Lake.

Meetings, Travel & Events – Upcoming

May 7: APOC Meeting – Clarisa
May 9: Directors Association Meeting on Zoom – Meg
May 13: Friends' Meeting – Meg
May 21: RUG Meeting on Zoom - Barron
May 30: Koha Training @ RCLS – Ashley & Barron