November 1 for November 4, 2024 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

October 2023 Circulation: Door Count: 1,761 Closed: 1 holiday + 3 days (paving)
Adult: 1,303 Juvenile: 872 Library Charges: $508.85 ILL loans: 874 ILL borrows: 576

*October 2024 Circulation: Door Count: Closed: 1 holiday
Adult: Juvenile: Library Charges: $ ILL loans: ILL borrows:

*Will be available at the meeting.

Programs

- Barron's Program Report will be available at the meeting.
- We have applied for the 2025 RCLS Community Engagement Grant which was developed by Clarisa. The focus of the grant is *Memory Care for Older Adults* and the parameters include:
  - To support a healthy lifestyle and promote socialization and fun for older adults
  - To provide information, resources, and support for the caretakers of this population
  - To promote wellness and memory care for the older adult segment of our community
- New Card Sign Ups for Sept. - Our month-long campaign resulted in 10 new patrons (2 children and 8 adults).
- RCLS Lighting Rounds (Nov. 14th) – Beth and Barron will be participating in the upcoming program sponsored by RCLS. They will be presenting on our Teen Book Box along with the other RCLS programs of the year winners. These quick ten-minute talks provide an opportunity to share insight on our program and get additional ideas for future programs. Dawn and Clarisa will be attending as well.

Communications

- Email from Stephen Hoefer, RCLS, confirming that the FPL will be awarded 50% of the cost to upgrade our telephone system and replace the front steps handrailing as submitted in our 2024 NYS Construction Aid Application.
- Letter sent to Village of Florida formally requesting an exemption from the fines issued under Local Law 2 of 2024, a local law to regulate automatic alarms in the Village of Florida, as a village-owned property.
- Client Representation Letters from J&G Law, LLP
- FOIL Request & Appeal in regards to the Poetry Café that was scheduled for Oct. 5th.
- Thank-you letters sent to Bridgewood Fieldstone Foundation and Frank and Patty Pierce for their donations.

Financial

- Bridgewood Fieldwater Foundation - $500 - credited to the Donations line of the budget (5040).
- Friends of FPL - $697.50 – credited to the Targeted Donations line (4060) and credited $462.50 to the Library of Things line (5080) and $235 to the Publicity line (5250) of the budget. The Friends' donation went towards the purchase of two Museum Passes (the

9/11 Museum and American Museum of Natural History) and helping to offset the cost of the FPL lanyards.

- RCLS 2025 Budget is an action item on the agenda. For the fourth year in a row there is no increase to the RCLS service fee that we pay.

Building and Equipment

- Tyler will provide an update from the Village Work Session on 10/16.
- VanDuzer Mechanical was here on 10/30 to replace a leaking tank in one of the patron bathrooms.

Conduct of Patrons on Library Premises Policy

The Conduct of Patrons on Library Premises Policy is attached for your review. I have included a marked copy in your board folder. This is an action item on the agenda.

NYLA

Barron, Clarisa and I will be attending NYLA from 11/6 - 11/9. We each provide a brief overview of the conference and a particular workshop that we found of interest at an upcoming board meeting.

Community Outreach

Great Give Back - Thank you to all the donated to the *Great Give Back*. We will be delivering our donations to the Florida Community Food Pantry this week.

Village Tree Lighting Ceremony – the library will once again be participating in the Village Festivities on Main Street schedule for Sat., Dec. 7th.

Friends of the FPL

Next meeting is Nov. 12th. Reminder that they are having their Silent Auction Fundraiser on Saturday, Nov. 16th from10 am to 2 pm, please stop in and check out the beautiful homemade items up for auction. Still time to make a donation of an item if interested.

Trustee Training Update

In your folders you will find the most update report I have of your completed trainings. If something is missing, please let me know. For those that are in need of hours, I have included a listing of upcoming sessions. Reminder – if you do a training on Niche Academy, please make sure you print a certificate at the end.

Meetings, Travel & Events – Upcoming

Nov. 6 – 9: NYLA – Barron, Clarisa & Meg
Nov. 11: Library closed for Veterans' Day
Nov. 12: Friends of FPL Meeting – Meg
Nov. 13: In-person Directors' Meeting in New City – Meg
Nov. 14: RCLS Lighting Round – Barron & Beth presenting, Dawn & Clarisa attending
Nov. 18: System Services Meeting – Meg