April 4 for April 7, 2024 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

March 2024 Circulation Door Count: 1,836 Closed: 1
Adult:1,275 Juvenile: 735 Library Charges: $294.20 ILL loans: 686 ILL borrows: 427

March 2025 Circulation Door Count: 1,791 Closed: 0
Adult: 1,457 Juvenile: 845 Library Charges: $402.73 ILL loans: 9088 ILL borrows: 541

Programs

- Barron's March Program Report will be available at the meeting.
- We have a full day of programs scheduled for Vote Day. A special musical storytime with Miss Nicole is scheduled at 10:30 a.m. Barron will have his tech class at 12:30 p.m. and at 6:30 p.m. Alex Pritzgintas and his amplified cello will present his *British Invasion* concert.
- National Library Week is April 6-12, just time for our election.
- The Library's Annual Yard sale will be on Sat., April 12th, donations are still being accepted for small items.

Communications

- Email from Stephen Hoefer, RCLS, requesting an updated resolution for our recent Construction Aid Grant application.
- Thank you note was received from the Golden Hill PTA for the recent author visit at the school which we sponsored.
- Thank you note to the Copper Bottom for their donation.

Financial/Donations/Grants

- $230 – Copper Botton - credited to the Donations (4050) line of the budget.
- $275 – Friends of the Florida Public Library - credit to the Targeted Donations line (4060) and Library of Things (5080) of the budget (Bethel Wood Museum Pass.)

Annual Budget Vote and Trustee Election

Our bulk-mailed Spring budget newsletter has been printed and mailed to residents. Our second press release with budget information, tax rates and candidates' information were sent to the local newspapers and posted to our website. Trustees Carey and Taylor are on the ballot. We have updated the section on our website that gives a thorough explanation of the tax rates. Chief Election Inspector Mary Coleman is returning from last year and is familiar with our procedures along with Donna Marie Anderson who will serve as the other inspector. The Friends of the FPL have put out their Vote Day lawn signs.

Staff Training
I would like to ask the board to make a new motion regarding my attending the Certificate of Advanced Studies in Public Library Administration Program to include the payment of the remaining four classes. I will continue to seek out assistance/scholarship opportunities to help defray the cost.

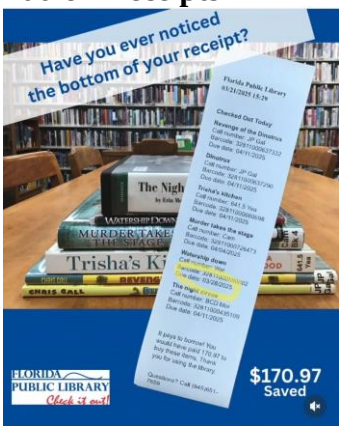
Construction Aid Application
Stephen Hoefer informed us that DLD (Division of Library Development) has finished their review of our application and had the following request:

> *The resolution from the village is helpful but indicates that the library "may inhabit" rather than will be in that space. This could be an issue with DASNY. Lease agreements need language that states the building WILL be leased or otherwise legally available to be used as a library for a minimum of 10 years from the completion date of the project.*

In order to secure NYS Construction Aid, the DLD and DASNY will require a new resolution from the Village. At the April 2nd Village Meeting, the Board approved a new resolution which Stephen has forwarded to DLD.

Technology
- Warwick Fiber was here for a second time on March 26th to install the new fiber network and once again the fiber have not been laid. Recent sightings of Warwick Fiber trucks in the parking lot and markings on the pavement outside the library suggest that, maybe, installation of the line will be happening soon.
- We will up-dating two of the patron computers and installing a new monitor at the circulation desk.

Patron Receipts



Staff have been highlighting the amount saved by patrons on their detailed receipt. We have also been using it in our social media. With all the recent cuts at the federal levels, we are trying to highlight the many advantages of having a library card. A similar message will be also be available to patrons in the Aspen network.

Speaking of recent cuts, click on the image for the link to NYLA's Take Action Page.

Updating of By-Laws
On the agenda is the first reading and discussion of the proposed revisions to our By-Laws.

Community Outreach
Barron and I meet with representatives from the Town of Warwick Friendly Visitor Program and the Jewish Family Service to discuss the opportunity to develop a Homebound Delivery Program for our patrons. The service would only be available to residents in our service area and the volunteers from the Friendly Visitor Program would assist with the delivery of items.

Friends of the FPL

- Reminder – the next book sale is set for May 16-18. Set-up on Thursday, May 15th. Many hands make light work!
- The Friends were not awarded the United for Libraries & Penguin Random House grant, however, the library will be using some of the funds from the bullet aid for the Village Summer Recreational Program.

Meetings, Travel & Events – Upcoming
April 7: Battle of the Books/Teen Librarians Meeting – Barron & Clarisa
April 8: Koha Reporting Workshop (online) - Barron
April 9: Directors Association Meeting on Zoom - Meg
April 10: VOTE DAY
April 11: Library Construction Aid Workshop (online) – Meg
April 12: Library Yard Sale
April 24: Understanding the Orders, Agenda, Projects, and Platforms Impacting Libraries
I have signed up for this session which **also counts for Trustee Training** and looks to be very informative.
April 28: CLOUSC Meeting (Warwick) – Dawn

Upcoming Trustee Training/Workshops
Trustee Training Thursday: Budgeting - Thursday, April 11 - 6:30pm - 7:30pm – Online
Trustee Education: Basic Library Trustee Education 101 -Thursday, May 1 - 6:30pm - 7:30pm – (Online)