August 1, 2025 for August 4, 2025 Monthly Meeting, 6:30 p.m.

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

July 2024 Circulation Door Count: 2155 Closed: 1 holiday, 4 Sundays
Adult: 1224 Juvenile: 974 Library Charge: $456.02 ILL loans: 788 ILL borrows: 595

*July 2025 Circulation Door Count: 2250 Closed: 1 holiday, 4 Sundays
Adult: Juvenile: Library Charges: $352.83 ILL loans: ILL borrows:
*will be available at the meeting on Monday

Programs

- Barron's Monthly Program Report will be available at the meeting.
- Some highlights from summer reading:

- Our Battle of the Books team will once again be participating in the Annual Battle at SUNY Orange on Sat., Aug. 23.
- Golden Hill Principal Starla Ciarelli joins Miss Dawn's "Meet the Principal" program on August 25th at 10:30 a.m. Our young visitors will have an opportunity to get their first library card at the program.
- Still time to participate in the RCLS Road Trip.

Communications

- Email from RCLS with Trustee Training Update.
- Request from Patty Sussman for consideration for a role on the RCLS Board of Trustees.
- Thank-you card for Galizio donation.

- Get well card for Friends Vice President Karen Thomas and a sympathy card to the Fuller Family on the passing of Frey.

Financial/Donations/Grants

- Cynthia & Patrick Galizio -$150 - credit this amount to the Donations line (4050) of the budget.
- The Friends of the Florida Public Library donated $250 for two museum passes. The renewal of the Hudson Highland Museum's library pass ($100) and the purchase of a new pass to the Olana State Historic Site ($150) located in Hudson. Both checks were written directly to the organizations.
- RCLS - $14.99- credit to Library Charges (#4010) for lost book.
- I have confirmed our audit date with Justin Wood as October 9th.

Personnel

- Clarisa Rosario-DeGroate has accepted a full time Library Assistant position at the Goshen Public Library beginning August 15. She will, however, continue to work for us on Saturdays. Dawn Falone will move to Mondays and take on the responsibilities of teen programs.
- We will be closed on August 25 for our annual clean up day and staff meeting. Staff will be discussing progress on our Long-Range Plan along with other staff related items.

Building and Equipment

- Tim Mills American Pest Control was here on July 10th to deal with the yellow jackets that had taken up residents in the light over the back door.
- The finalize Lothrop Agreement is on the agenda for approval.

Staff Training

- NYLA Annual Conference – November 5 - 8, 2025 – This year's conference will be in Saratoga Springs. Barron, and I would like to attend. Barron will be presenting two sessions at this year's conference. This is an action item at the meeting.

Technology

All trustees should have received their new email address and have set them up. If you are having any issues, please let me know.

RCLS Board of Trustees Nomination

We have been asked by Patty Sussman who currently serves as Assistant Director of the Newburgh Free Library but will be retiring in December, to second her nomination to the RCLS Board of Trustees. A copy of her request is included in your folder. This is an agenda item for the meeting.

Community Outreach

- *Florida Chamber of Commerce* –Final Summer Concert is Midnight Slim & Laurie Ann on Thursday, August 28th from 6 to 9 p.m.

- *Color our Village* – Happy to report that the Village Barbershop and Pennyroyal Tattoo decorate the sidewalks in front of the stores.

Friends of the FPL
The Friends held their annual elections at the June meeting. All the previous officer are returning:

President: Bob Scott *Vice President* – Karen Thomas
Treasurer: Glen Arnold *Secretary* – Ann Marie Kowalczyk

Meetings, Travel & Events – Upcoming
August 5-8: Meg on vacation
August 11: Friends of FPL Meeting - Meg
August 13: DA Meeting – Meg
August 23: RCLS Battle of the Books – Barron, Clarisa & our team
August 25: Staff Clean Up Day – All available staff
Sept. 12: RCLS Annual Meeting – Meg & Ashley, please register if you plan on attending. Thank you to those that have.

Trustee Training
A copy of your trust training credits from RCLS is include in your folder. Don't worry still plenty of time if you haven't started. The upcoming trainings with RCLS are listed below:

Open Meetings Law (In-Person)
Monday, September 15, 2025 ~ 2:00pm - 3:30pm
Presenter: Kristin O'Neill
Deputy Director and Counsel for New York State Committee on Open Government (COOG)
Trustee Education Credit: 1.5 Hours

Digital Inclusion in Libraries (online)
Thursday, September 25, 2025 ~ 6:30-7:30pm
Presenter: Meaghan Doyle
RCLS Community & Digital Equity Consultant
Trustee Education Credit: 1 Hour

Understanding Advocacy and Politics for Libraries (online)
Tuesday, October 7, 2025 ~ 11:00am-12:00pm
Presenter: Patrick "PC" Sweeney
Lecturer, San Jose State University
Trustee Education Credit: 1 Hour

Library Financial Reports (online)
Tuesday, October 14, 2025 ~ 6:30-7:30pm
Presenter: Stephen Hoefer
RCLS Chief Financial Officer
Trustee Education Credit: 1 Hour

Intermediate Library Trustee
Education 102 (online)
Monday, November 3, 2025 ~ 6:30-7:30pm
Presenter: Grace Riario
RCLS Executive Director
Trustee Education Credit: 1 Hour

Trustee Education: Library Social Media
& Marketing (online)
Thursday November 20, 2025 ~ 6:30-7:30pm
(rescheduled from Aug 5th)
Presenter: Dave Cosco, RCLS Marketing Manager
Trustee Education Credit: 1 Hour

Also available from Mid-Hudson Library System:

Trustee Handbook Book Club
Tuesday, November 18, 5-6:30 PM
Next Level Trusteeship: Building an Effective and Impactful Board Culture with guest speaker Terry Kirchner, Executive Director, Westchester Library System

NOTE: RCLS Member Library Trustees will not be issued a MHLS Certificate of Attendance but can use the Self-Assurance Reporting Form found on the NYS Division of Library Development's web site.

Focus Groups – Just a reminder

RCLS is preparing to write their 2027-2031 plan of service. To create an effective plan that benefits RCLS, member libraries, and the communities we serve, RCLS is hosting focus groups to gather input from member library staff, directors, and trustees. The Focus Groups will be facilitated by Victor Caputo, CEO of Supernova Consultants. Here are the dates for trustees:

Sept. 10 at 7:00 pm
Sept. 18 at 7:00 pm
Sept. 26 at 10 am

All sessions will be held online and you can register on the RCLS online calendar.