FLORIDA PUBLIC LIBRARY
Annual Meeting Minutes – July 7, 2025

I. Call to Order at 6:32 pm

Board Members Present: D. Arcieri, R. Kamrowski, S. Kosior, S. Taylor, N. Scott, T. Carey, A. Dinsmore (arrived at 6:46 pm)
Board Members Excused:
Board Members Absent:
Also Present: Director M. Sgombick
Members of the Public: B. Angell

Establish a quorum is present. Yes, a quorum was established.

II. Review & Approval of Agenda

Motion by D. Arcieri seconded by S. Taylor to approve the agenda for the July 7, 2025 meeting.

VOTE: YES 6 NO 0

III. Oath of Public Office

Swearing in of Trustees Carey & Taylor. Oaths were completed.

IV. Report of Nominating Committee – Trustee Taylor. See motion below.

V. Election of Officers

President: Ronald Kamrowski
Vice President: Diane Arcieri
Secretary: Nancy Scott

VOTE: YES 6 NO 0

President Kamrowski presides.

VI. Appointment of Treasurer

Appointment to be made in August.

VII. Minutes

Motion by N. Scott seconded by R. Kamrowski to approve the minutes of the June 2, 2025 meeting as corrected.

VOTE: YES 6 NO 0

VII. Announcements and Comments from the Public - None

VIII. Financial Report (Trustee Dinsmore arrives)

A. FPL Balance Sheet
B. FPL Profit & Loss Budget vs Actual
C. FPL Profit & Loss by Month

Motion by T. Carey seconded by S. Kosior to accept the preliminary financial reports for Fiscal Year 2024-2025 as printed and to finalize the budget with the following transfers:

Transfer $330.89 from Payroll Services (6615) to Attorney Fees (6640)
Transfer $128 from Professional Dues (6500) to Election Expense (6700)

VOTE: YES 7 NO 0

IX. Warrant Schedule for July

Motion by N. Scott seconded by S. Taylor to approve the Warrant Schedule for July as printed.

VOTE: YES 7 NO 0

X. Director's Report

Motion by R. Kamrowski seconded by A. Dinsmore to accept the Director's Report as printed.

VOTE: YES 7 NO 0

XI. Communications

- Nugent & Haeussler, PC – Letter for year-end audit
- RCLS 66th Annual Meeting Invitation

XII. Committee Reports

A. Finance – Trustee Arcieri – Nothing to report

B. Personnel – Trustee Dinsmore – Nothing to report

C. Nominating – Trustee Taylor - see earlier motion

D. House - Trustee Carey – T. Carey distributed a report on the status of the project. The architect and our lawyer are very close to completing the contract.

XIII. Unfinished Business

A. Trustee Email – it was decided that the trustees will use an RCLS email. Meg will get the addressed and send them out.

B. Revisions to Bylaws - Final Reading and Vote

Motion by D. Arcieri seconded by N. Scott to approve the revised Florida Public Library Bylaws, effective 7/7/25, as corrected (addition of stating board members should not be library employees in Article III Section 2).

VOTE: YES 7 NO 0

XIV. New Business

A. Standing Committee Appointments for 2025-2026

Finance: 1. Chairperson - N. Scott 2. D. Arcieri 3. T. Carey

Personnel: 1. Chairperson - S. Taylor 2. A. Dinsmore 3. S. Kosior

Nominating: 1. Chairperson - S. Kosior 2. D. Arcieri 3. A. Dinsmore

House: 1. Chairperson - T. Carey 2. N. Scott 3. S. Taylor

B. Designation of Bank

Motion by S. Taylor seconded by D. Arcieri to designate Webster Bank and Connect One as official depositories for library monies and for day-to-day operations, also any other bank located in the County of Orange and authorized to accept public monies, may be used for investment purposes.

VOTE: YES 7 NO 0

C. Appointment of Bookkeeper

Motion by S. Kosior seconded by N. Scott to appoint Christine Arner to the position of Bookkeeper for the 2025-2026 fiscal year,
at a cost of $4,560 ($380 per month.)

VOTE: YES 7 NO 0

D. Fee for Use of the Library by Outside Groups

Motion by T. Carey seconded by A. Dinsmore to charge outside groups a fee of $15 per hour for use of the library.

VOTE: YES 7 NO 0

E. Official Newspapers

Motion by D. Arcieri seconded by S. Kosior to designate *The Warwick Valley Dispatch* and *The Goshen Independent* as the library's newspapers of record for legal notices.

VOTE: YES 7 NO 0

F. Election Clerk

Motion by R. Kamrowski seconded by N. Scott to appoint Beth Harcum-Pskowski as Election Clerk for the purpose of overseeing and making all arrangements for the 2026 library election.

VOTE: YES 7 NO 0

G. Annual Budget Vote and Trustee Election

Motion by N. Scott seconded by S. Taylor to hold the annual budget vote and trustee election on Thursday, April 9, 2026 from 9 a.m. to 8 p.m.

VOTE: YES 7 NO 0

H. Board Meetings

Per the bylaws, the Board of Trustees shall designate a day and time for monthly board meetings.

Motion by T. Carey seconded by A. Dinsmore to designate the first Monday of the month at 6:30 p.m. as the meeting day and time for monthly board meetings.

VOTE: YES 7 NO 0

Note: The December meeting to be held on December 8, 2025, at the request of the Library Director.

I. Signatories on Library Checks

Motion by A. Dinsmore seconded by S. Kosior to authorize President Kamrowski and Treasurer Slesinski to be signatories on any checks issued by the Florida Public Library, either signature alone being valid, for the 2025-2026 Fiscal Year.

VOTE: YES 7 NO 0

J. Targeted Donations

Friends of Florida Public Library $200

Motion by D. Arcieri seconded by R. Kamrowski to accept $200 from the donor, to thank them and to credit this amount to the Targeted Donations line (4060) of the budget and credit $200 to the Summer Reading Program (5248) line of the budget.

VOTE: YES 7 NO 0

K. Conflict of Interest Forms – Please sign and return to Meg.

L. Items for Future Agendas

1. Architect Agreement
2. NYLA Meeting

XV. Adjournment

Motion by A. Dinsmore seconded by S. Taylor to adjourn at 7:37 p.m.

VOTE: YES 7 NO 0

Next Meeting: Regular Monthly Meeting, Monday, August 4, 6:30 p.m.

Submitted by N. Scott, Secretary