September 5, 2025 for September 8, 2025 Monthly Meeting, 6:30 p.m.

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

August 2024 Circulation	Door Count: 1,372	Closed: 2 training/conversion, 4 Sundays
Adult: 1,408 Juvenile: 781	Library Charges: $240.85	ILL loans: 949 ILL borrows: 552
August 2025 Circulation	Door Count: 1,296	Closed: 1 training/5 Sundays
Adult: 1,450 Juvenile: 793	Library Charges: $346.15	ILL loans: 982 ILL borrows: 483

Programs

- Barron's Program Report will be available at the meeting.
- We had a great program with Golden Hill Principal Starla Ciarelli at our "Meet the Principal" on August 26th with 4 new cards being opened.
- RCLS Battle of the Books – We once again were pleased to have a team participate in this event and although they didn't place this year it was great to be a part of this event. Thank you to Clarisa for coaching this year's team and to Barron for assisting while also running of the battle.
- We are once again offering a Defensive Driving Class on Sat., Sept. 27 from 10 am to 4 pm in the Seward Senior Center. A great opportunity to get a 10% discount on your car insurance.

Communications

- Email from Village Trustee Werner requesting a Letter of Support for the NY Brick Grant that the Village of Florida was applying for.
- FPL's NY Brick Letter of Support for the Village of Florida.
- Page Taylor Vogt letter of resignation.
- Thank you letter for Harter donation.
- Announcement of award for Trustee Diane Arceri

Financial/Donations/Grants

- Lynn & John Harter IMO Robert Dimke - $100
- The Friends of the Florida Public Library made two donations. They donated $275 for Library Director's registration to the NYLA Annual Conference Registration. Also, they donated $250 for the renewal of the Storm King Arts Center Museum pass. Both checks were written directly to the organizations.
- A transfer of $150,000 from the ConnectOne Account to the Webster Account to cover expenses is on the agenda for approval.

Personnel

- We have received notice of renewal for our MVP Health Insurance. Rates are as follows:
  - Single - $1568
  - Employee + Child(ren) - $2,665.60
  - Employee + Spouse - $3,136.00
  - Employee+Spouse+Child(ren) - $4,468.80

- This represents about a 6% rise in rates. The percentages that the library pays will remain the same:
  Single – 80% by library/20% by employee
  Employee + Child(ren) – 75% by library/25% by employee
  Employee + Spouse – 70% by library/30% by employee
  Family – 65% by library/35% by employee

  The Library will also keep the existing plan which is the MVP EPO Platinum 1 plan. The new monthly rates will be effective on October 1. This is an action item at the meeting.

New Hire

We are excited to have Catherine Incledon join us as Library Assistant/Adult Programing. Catherine will be working Wednesday and Thursday evenings along with two Saturdays a month. This is a pre-approved temporary hire as Catherine has to take the Civil Service Exam to get on the Eligible List for permanent hiring. I am waiting for approval from Civil Service on the hiring of a Substitute Library Clerk and have two interviews schedule for a new Page.

Staff Training

- The Annual Clean Up Day & Staff Meeting was on August 25th. Staff spent some time weeding and cleaning the shelves. During our staff meeting we discussed the upcoming program session along with reviewing the recently updated and approved Disaster Plan.
- My class resumes on Wednesday, Sept. 10th and runs through December.
- Staff has been taking the annual Sexual Harassment training. Barron has sent an invitation via Niche Academy to all trustees. When taking the training please make sure to print out and complete the questionnaire. Both the questionnaire and the certificate need to turned into the Library Director.

Trustee Award

I am pleased to announce that our very own Diane Arceri has been awarded the NYLA Library Trustees Association (LTAS) Velma K. Moore Award. Truly a well-deserved award! The award comes an Award Plaque and Diane has selected the Library to receive the $1,500 check that is also awarded. The 2025 recipients of the Award and $1,500 prize will be announced, not presented, at the Inaugural Awards Banquet at the 2025 NYLA Conference. Members of the Board of Directors of LTAS will later personally come to the library to present Diane with the Award Plaque and the check for $1,500.

Long Range Plan
Objectives of the plan have been reviewed and updated for discussion at Monday's meeting.

Building and Equipment

- Bob and Kathleen from Lothrop were here on Thursday, Aug. 28th along with Tom Lamb from GPI who are the engineers on our project. They were here for several hours reviewing our building. They will develop their proposal for Lothrop and the Library over the next several weeks.

Community Outreach
9/11 Memorial – 7 pm in front of the Village Hall, please join members of the community at the sober memorial event. Artwork from the library will be on display.
Great Give Back (month of October) – The library will once again be participating in the Annual Great Give Back, partnering with the Florida Community Food Pantry.

Friends of Florida Public Library`
Upcoming monthly meeting on Tuesday, September 9. Next book sale is scheduled for October 3 – 5. Books will be moved to the Senior Center on Thurs., Oct. 2nd, much help is needed. I also have some good news for the Friends which I will share at the meeting.

Meetings, Travel & Events – Upcoming
Sept. 9 – Friends of FPL Meeting
Sept. 10 - Meg
Sept. 12 – RCLS Annual Meeting – Ashlely, Meg & Trustees
Sept. 17 – RCLS Plan of Service Focus Group for Directors @ Albert Wisner Library – Meg
Sept. 29 - CLOUSC Meeting - Dawn

RCLS Budget Discussions – on Zoom:
Wednesday, Sept. 17 @ 6:30 p.m. or Tuesday, Sept. 25 @ 11 a.m.

Trustee Training
Open Meetings Law - Monday, September 15 - 2:00pm - 3:30pm (In-person at RCLS)

Digital Inclusion in Libraries - Thursday, September 25 - 6:30pm - 7:30pm (Online)

Understanding Advocacy and Politics for Libraries - Tuesday, October 7 - 11:00am - 12:00pm (Online)

RCLS Plan of Service Focus Group: Trustees
Wednesday, September 10 - 7:00 - 8:30 pm
Or
Thursday, September 18 - 7:00 - 8:30 pm

Register for all events can be done at https://rcls.org/calendar