

FLORIDA PUBLIC LIBRARY
Monthly Meeting Agenda – November 3, 2025

I. Call to Order

Board Members Present:
Board Members Excused:
Board Members Absent:
Also Present:
Members of the Public:

Establish a quorum is present.

II. Review & Approval of Agenda

Motion by _____ seconded by _____ to approve the agenda for the Nov. 3, 2025 meeting.

VOTE: YES NO

III. Presentation by Stephen Hoefer – CIPA Compliance

IV. Minutes

Motion by _____ seconded by _____ to approve the minutes of the October 6, 2025 Meeting as printed/corrected.

VOTE: YES NO

V. Announcements and Comments from the Public

VI. Financial Reports

- A. FPL Balance Sheet
- B. FPL Profit & Loss Budget vs Actual
- C. FPL Profit & Loss by Month

Motion by _____ seconded by _____ to accept the financial reports for October as printed/corrected.

VOTE: YES NO

VII. Warrant Schedule for November

Motion by _____ seconded by _____ to approve the Warrant Schedule for November as printed/corrected.

VOTE: YES NO

VIII. Receipt of Tax Levy for 2025-2026

Motion by _____ seconded by _____ to accept receipt of the tax levy for 2025-2026 of \$532,057 from the Florida Union Free School District. Treasurer Slesinski to provide allocation of funds at the next meeting.

VOTE: YES NO

IX. Director's Report

Motion by _____ seconded by _____ to accept the Director's Report as printed/corrected.

VOTE: YES NO

X. Communications

- Tax Levy check from FUFSD.
- RCLS Email on E-Rate Discounts
- Thank You letter for donation.

XI. Committee Reports

A. Finance – Trustee Scott

B. Personnel – Trustee Taylor

C. Nominating – Trustee Kosior

D. House - Trustee Carey – updated designs from Lothrop

XII. Unfinished Business

- A. Trainings – Reminder that 2 hours of trustee training and yearly Sexual Harassment Training must be completed by 12/31/25.

XIII. New Business

A. Donations

Bridgewood Fieldstone Foundation \$500

Motion by _____ seconded by _____ to accept \$500 from the donor, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES NO

B. Personnel

Motion by _____ seconded by _____ to appoint Virginia Clark to the position of Library Page effective 10/4/25.

VOTE: YES NO

C. Tutor Policy

Motion by _____ second by to approve the Tutor Policy effective 11/3/25 as printed/corrected.

VOTE: YES NO

D. Internet Safety Policy

Motion by _____ seconded by _____ to approve the Internet Safety Policy effective 11/3/25 as printed/corrected.

VOTE: YES NO

E. Holiday Hours

Motion by _____ second by _____ to approve the Holiday Schedule as follows:

Wed., Nov. 26 – 10 am to 5 pm
Tues., Dec. 23 - 10 am to 5 pm
Fri., Dec. 26 – 12 pm to 5 pm
Tues., Dec. 30 – 10 am to 5 pm

VOTE: YES NO

F. Items for Future Agendas

1. Annual Audit
2. Reports from NYLA

XIV. Adjournment

Motion by _____ seconded by _____ to adjourn at
_____ p.m.

VOTE: YES NO

Next Meeting: Regular Monthly Meeting, Monday, December 8 at 6:30 pm.