

October 31 for November 3, 2025 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

October 2024 Circulation: Door Count: 1,497 Closed: 1 holiday
Adult: 1,070 Juvenile: 664 Library Charges: \$398.73 ILL loans: 1,057 ILL borrows: 480

*October 2025 Circulation: Door Count: Closed: 1 holiday
Adult: Juvenile: Library Charges: \$554.54 ILL loans: ILL borrows:

*will be available at the meeting

Programs

- Barron's Program Report will be available at the meeting.
- SS Seward 6th Grade Visit – we had over 50 students and teachers join us on Friday, Oct. 24th for a visit to learn more about the library. Students participated in a library scavenger hunt, learn about teen programs and they had the opportunity to sign up for our Teen Book Box. We also opened 13 new cards.



- Always a popular program, local author Tony Musso was here on Oct. 16th to discuss his new book *Mafia Burial Ground: The Mob and St. John's Cemetery*.



Communications

- RCLS Email on E-Rate Discounts.
- Received the tax levy check from FUFSD.
- Thank-you letter sent to Bridgewood Fieldstone Foundation for their donation.

Financial

- Bridgewood Fieldwater Foundation - \$500 - credited to the Donations line of the budget (5040).
- RCLS - \$59.04 – 3Q25 Paypal - credited to the Library Charges line of the budget (4010).
- Florida Union Free School District - tax levy for 2025-2026 of \$532,057. Treasurer Slesinski to provide allocation of funds at the next meeting.

Building and Equipment

- Update architectural drawings have been received and are a discussion item on the agenda.

E-Rate Discount and CIPA Compliance

Stephen Hoefer, Chief Financial Officer for RCLS, will join us at our meeting to discuss E-Rate discounts and Children's Internet Protection Act (CIPA) Compliance. He will provide further information and answer questions about this long-term opportunity to access Federal funds to offset IT costs. We will also have to pass a new policy, *Internet Safety Policy*, which is an action item on the agenda.

Personnel

I have hired Virginia Clark to the position of Library Page effective 10/4/25. She will be working on Saturday and one to two days during the week depending on her school schedule.

Tutor Policy

The Tutor Policy is attached with its changes highlighted. Some wordings was revised and the layout was changed for easier reading. It is an agenda item at the meeting.

NYLA

Barron and I will be attending NYLA from 11/5 - 11/8. We each provide a brief overview of the conference and a particular workshop that we found of interest at an upcoming board meeting.

Community Outreach

Great Give Back - Thank you to all the donated to the *Great Give Back*. We will be delivering our donations to the Florida Community Food Pantry on Monday.

Village of Florida Trunk or Treat – Dawn and Virginia participated at Village Trunk or Treat event on Oct. 24th. There was a good crowd this year as several community organization can together to sponsor this event.

Friends of the FPL

The Treasurer of the Friends has resigned. At their October meeting, the Executive Board approved Shirley Coughlin to fill out the remainder of his term.

IMPORTANT REMINDER.... this weekend is the Friends' Silent Auction Fundraiser, a beautiful assortment of wreaths, swags and centerpieces are available for auction at the Glenmere Brewery. Auction Viewing and Bidding are: Friday. - 4 to 9 pm, Saturday. - 1 to 9 pm and Sunday. - 1 to 3 pm. Feel free to join us at 3 pm on Sunday for some beverages, food and music as we announce the bid winners. Here are a few of the many items available for auction:



Sexual Harassment and Trustee Training Update

In your folders you will find the most update report I have of your completed trainings. If something is missing, please let me know. For those that are in need of hours, I have included a listing of upcoming sessions. Reminder – if you do a training on Niche Academy, please make sure you print a certificate at the end.

Upcoming Trustee Training offered by RCLS through the end of the year

Wednesday, November 19 – Advocacy Workshop: Learning about and Communicating with Elected Officials -10:00 - 11:00 am (online)

Thursday, November 20 - Trustee Education: Library Social Media & Marketing – 6:30 - 7:30 pm (online) *(Note: this session was rescheduled from Aug 5, 2025)*

Wednesday, December 3 - Trustee Education: RCLS Support for Member Library Advocacy 7:00 - 8:00 pm (online)

Thursday, December 4 - Trustee Education: Open Meetings Law & Library Governance 6:30 - 7:30 pm (online)

Meetings, Travel & Events – Upcoming

Nov. 5 – 8: NYLA – Barron & Meg

Nov. 10: Friends of FPL Meeting – Meg

Nov. 11: Library closed for Veterans' Day

Nov. 20-30: Meg on vacation

Reminder date for next month is December 8, 2025.