

December 5 for December 8, 2025 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

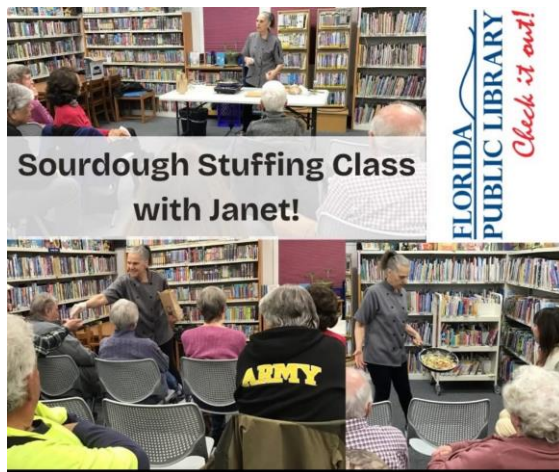
Monthly Report

November 2024 Circulation: Door Count: 1,377 Closed: 2 holidays/1 snow
Adult: 1,257 Juvenile: 676 Library Charges: \$359.08 ILL loans: 837 ILL borrows: 580

November 2025 Circulation: Door Count: 1,212 Closed: 2 holidays
Adult: 1,009 Juvenile: 9712 Library Charges: \$110.70 ILL loans: 821 ILL borrows: 375

Programs

- Barron's November Program Report will be available at the meeting.
- Dawn received some nice feedback from Kate Riehle, the 6th Gr. ELA teacher from Seward on their recent visit to the library and the Teen Book Boxes:
I just wanted to reach out and say thank you so much for all of your hard work with the book boxes. The kids' faces when they received them were absolutely priceless — it truly made their day.
- We were happy to assist future Librarian Abigail Gurvich with one of her classes as she hosted a special Introduction to ASL for our preschools on Nov. 10th.
- A nice crowd enjoyed our Sour Dough Stuffing Class with Janet Picarelli on Nov. 13th.



Communications

- Thank you letter to Warwick Valley Gardeners for their annual donation. This year they switched it up a bit and added two items for the Library of Things along with the books:
 - *Meet the Pollinators: A Day & Night Adventure*
 - *The Pollinator Victory Garden*
 - *My Pollinator Garden*
 - *A Northern Gardener's Guide to Native Plants and Pollinators*
 - Stainless Steel Soil Sift and a Soil Blocker for the Library of Things



Financial

- Justin Wood will be attending our January Meeting to review the Audit.
- Friends of FPL - \$600 – the Friends generously donated \$600 to help offset the Ancestry Library Edition. This amount was credited to our Databases (#5090) of the budget.
- The two 7-Month CD's from ConnectOne Bank are up for renewal and are an action item on the agenda.
- Budget time is just around the corner, so a Finance Committee meeting will be necessary in January.

Personnel

- Catherine Incledon, our PT Library Assistant, has been hired permanently effective 11/20/25 as she was reachable on the Civil Service list.
- Our Staff Training and Holiday Luncheon will be on Friday, Dec. 19th. The library will close at noon for lunch and a staff meeting to follow. Let me know if you are interested in joining us for lunch.
- A meeting of the Personnel Committee will also need to be scheduled in the new year.

Building and Equipment

- Maher Mechanical was here to fix the blower on our heating unit.
- Kathleen Sowle from Lothrop will be attendance at the meeting to give us an update.

Technology

Barron has been working on getting the library CIPA compliant. He has meet with GNS to discuss their VIPRE product which will provide filtering for our individual computers but does not filter the WIFI network. He has also been in discussion with RCLS about possibly purchasing a sonic firewall as another option. All but one of the required forms has been submitted to RCLS in advance of the year-end deadline.

Community Outreach



Tempestry Project- The library will be participating in the RCLS Tempestry Program that involves knitting a tapestry that shows the average daily temperature of a region, one year at a time. The goal is to have a visual representation of how our local climate has changed over the last 100+ years. After all tapestries are complete, RCLS will have a traveling exhibit for libraries to display. Our Knitting and Crochet Group has agreed to participate and are looking forward to creating their tapestry.

Velma K. Moore Award

We are hoping to present Diane with the Velma K. Moore Award on either Wed., Jan. 28th or Thurs., Jan. 29 around 6 pm, just need to confirm the program for that evening. Please try and keep those dates open as I would like for us all to be there.

Friends of the FPL

The Friends' Silent Auction Fundraiser at the Glenmere Brewery was a success, raising a similar amount to last year. Nancy can provide more details. The Friends will be hosting their Annual Cookie Swap at their meeting on Dec. 9th. They also generously donated \$50 to RCLS to help support the buses to Albany for Advocacy Day.

Trustee Training

RCLS had completed their Trustee Education class for 2025. For those that still need to complete their two hours, last minute trustee trainings can be found on Niche Academy under the Trustee Education section. If you need any help accessing Niche Academy please reach out to Barron or myself.

See the link for additional trainings from the Mid-Hudson Library System's Trustee Handbook Book Club:

<https://midhudson.org/trusteebookclub/>

Note: Non-MHLS Member Library Trustees will not be issued a MHLS Certificate of Attendance but can use the Self-Assurance Reporting Form found on the NYS Division of Library Development's web site.

Final Reminder - The annual Sexual Harassment Prevention Training must be completed by 12/31/24.

Meetings, Travel & Events – Upcoming

Dec. 9 – DA Meeting – Meg

Dec. 9 – Friends of FPL Meeting

Dec. 15 – System Services Meeting - Meg

Dec. 19 – Holiday Lunch & Staff Meeting – All staff

Save the Date -Wednesday, February 3, 2026 - Library Advocacy Day