

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes – November 3, 2025**

**I. Call to Order – 6:30 pm**

Board Members Present: R. Kamrowski, S. Kosior, T. Carey, D. Arcieri,  
S. Taylor (6:31), N. Scott

Board Members Excused:

Board Members Absent: A, Dinsmore

Also Present: M. Sgombick, B. Angell

Members of the Public: S. Hoefer

Yes, a quorum was established.

**II. Review & Approval of Agenda**

Motion by D. Arcieri seconded by N. Scott to approve the agenda for the Nov. 3, 2025 meeting.

VOTE:        YES            5        NO    0

**III. Presentation by Stephen Hoefer – CIPA Compliance**

Stephen distributed information and spoke about being CIPA compliant, E-rates, and utilizing them with RCLS

**IV. Minutes**

Motion by R. Kamrowski seconded by S. Kosior to approve the minutes of the October 6, 2025 Meeting as printed.

VOTE:        YES    6        NO    0

**V. Announcements and Comments from the Public - None**

**VI. Financial Reports**

A.     FPL Balance Sheet

B.     FPL Profit & Loss Budget vs Actual

C.     FPL Profit & Loss by Month

Motion by N. Scott seconded by T. Carey to accept the financial reports for October as printed.

VOTE:        YES    6        NO    0

## **VII. Warrant Schedule for November**

Motion by D. Arcieri seconded by S. Taylor to approve the Warrant Schedule for November as printed.

VOTE:            YES    6            NO    0

## **VIII. Receipt of Tax Levy for 2025-2026**

Motion by T. Carey seconded by N. Scott to accept receipt of the tax levy for 2025-2026 of \$532,057 from the Florida Union Free School District. Treasurer Slesinski to provide allocation of funds at the next meeting.

VOTE:            YES    6            NO    0

## **IX. Director's Report**

Motion by S. Kosior seconded by R. Kamrowski to accept the Director's Report as corrected (door counts).

VOTE:                    YES    6            NO    0

## **X. Communications**

- Tax Levy check from FUFSD.
- RCLS Email on E-Rate Discounts
- Thank You letter for donation.

## **XI. Committee Reports**

**A. Finance** – Trustee Scott – No report

**B. Personnel** – Trustee Taylor - No Report

**C. Nominating** – Trustee Kosior - No Report

**D. House** - Trustee Carey – updated designs from Lothrop - M. Sgombick distributed designs and notes from meetings with library staff

## **XII. Unfinished Business**

- A. Trainings – Reminder that 2 hours of trustee training and yearly Sexual Harassment Training must be completed by 12/31/25. Updated lists of training completed were distributed.

### **XIII. New Business**

#### **A. Donations**

Bridgewood Fieldstone Foundation                      \$500

Motion by S. Kosior seconded by N. Scott to accept \$500 from the donor, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE:                      YES    6            NO    0

#### **B. Personnel**

Motion by S. Taylor seconded by D. Arcieri to appoint Virginia Clark to the position of Library Page effective 10/4/25.

VOTE:                      YES    6            NO    0

#### **C. Tutor Policy**

Motion by T. Carey seconded by N. Scott to approve the Tutor Policy effective 11/3/25 as printed.

VOTE:                      YES    6            NO    0

#### **D. Internet Safety Policy**

Motion by D. Arcieri seconded by N. Scott to approve the Internet Safety Policy effective 11/3/25 as printed.

VOTE:                      YES    6            NO    0

#### **E. Holiday Hours**

Motion by R. Kamrowski second by N. Scott to approve the Holiday Schedule as follows:

Wed., Nov. 26 – 10 am to 5 pm  
Tues., Dec. 23 - 10 am to 5 pm  
Fri., Dec. 26 – 12 pm to 5 pm  
Tues., Dec. 30 – 10 am to 5 pm

VOTE:                      YES    6            NO    0

#### **F. Items for Future Agendas**

1. Annual Audit
2. Reports from NYLA
3. Upcoming board vacancy

#### **XIV. Adjournment**

Motion by D. Arcieri seconded by S. Taylor to adjourn at 7:50 p.m.

VOTE:        YES    6        NO    0

**Next Meeting: Regular Monthly Meeting, Monday, December 8 at 6:30 pm.**