

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – November 3, 2025

I. Call to Order – 6:30 pm

Board Members Present: R. Kamrowski, S. Kosior, T. Carey, D. Arcieri, S. Taylor (6:31), N. Scott

Board Members Excused:

Board Members Absent: A, Dinsmore

Also Present: M. Sgombick, B. Angell

Members of the Public: S. Hoefer

Yes, a quorum was established.

II. Review & Approval of Agenda

Motion by D. Arcieri seconded by N. Scott to approve the agenda for the Nov. 3, 2025 meeting.

VOTE: YES 5 NO 0

III. Presentation by Stephen Hoefer – CIPA Compliance

Stephen distributed information and spoke about being CIPA compliant, E-rates, and utilizing them with RCLS

IV. Minutes

Motion by R. Kamrowski seconded by S. Kosior to approve the minutes of the October 6, 2025 Meeting as printed.

VOTE: YES 6 NO 0

V. Announcements and Comments from the Public - None

VI. Financial Reports

- A. FPL Balance Sheet
- B. FPL Profit & Loss Budget vs Actual
- C. FPL Profit & Loss by Month

Motion by N. Scott seconded by T. Carey to accept the financial reports for October as printed.

VOTE: YES 6 NO 0

VII. Warrant Schedule for November

Motion by D. Arcieri seconded by S. Taylor to approve the Warrant Schedule for November as printed.

VOTE: YES 6 NO 0

VIII. Receipt of Tax Levy for 2025-2026

Motion by T. Carey seconded by N. Scott to accept receipt of the tax levy for 2025-2026 of \$532,057 from the Florida Union Free School District. Treasurer Slesinski to provide allocation of funds at the next meeting.

VOTE: YES 6 NO 0

IX. Director's Report

Motion by S. Kosior seconded by R. Kamrowski to accept the Director's Report as corrected (door counts).

VOTE: YES 6 NO 0

X. Communications

- Tax Levy check from FUFSD.
- RCLS Email on E-Rate Discounts
- Thank You letter for donation.

XI. Committee Reports

A. Finance – Trustee Scott – No report

B. Personnel – Trustee Taylor - No Report

C. Nominating – Trustee Kosior - No Report

D. House - Trustee Carey – updated designs from Lothrop - M. Sgombick distributed designs and notes from meetings with library staff

XII. Unfinished Business

A. Trainings – Reminder that 2 hours of trustee training and yearly Sexual Harassment Training must be completed by 12/31/25. Updated lists of training completed were distributed.

XIII. New Business

A. Donations

Bridgewood Fieldstone Foundation \$500

Motion by S. Kosior seconded by N. Scott to accept \$500 from the donor, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 6 NO 0

B. Personnel

Motion by S. Taylor seconded by D. Arcieri to appoint Virginia Clark to the position of Library Page effective 10/4/25.

VOTE: YES 6 NO 0

C. Tutor Policy

Motion by T. Carey seconded by N. Scott to approve the Tutor Policy effective 11/3/25 as printed.

VOTE: YES 6 NO 0

D. Internet Safety Policy

Motion by D. Arcieri seconded by N. Scott to approve the Internet Safety Policy effective 11/3/25 as printed.

VOTE: YES 6 NO 0

E. Holiday Hours

Motion by R. Kamrowski second by N. Scott to approve the Holiday Schedule as follows:

Wed., Nov. 26 – 10 am to 5 pm
Tues., Dec. 23 - 10 am to 5 pm
Fri., Dec. 26 – 12 pm to 5 pm
Tues., Dec. 30 – 10 am to 5 pm

VOTE: YES 6 NO 0

F. Items for Future Agendas

1. Annual Audit
2. Reports from NYLA
3. Upcoming board vacancy

XIV. Adjournment

Motion by D. Arcieri seconded by S. Taylor to adjourn at 7:50 p.m.

VOTE: YES 6 NO 0

Next Meeting: Regular Monthly Meeting, Monday, December 8 at 6:30 pm.