

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – December 8, 2025
DRAFT

I. Call to Order – 6:32 pm

Board Members Present: R. Kamrowski, A Dinsmore, S. Taylor, D. Arcieri, T. Carey. S, Kosior, N, Scott

Board Members Excused:

Board Members Absent:

Also Present: M. Sgombick, B. Angell

Members of the Public: Kathleen Sowle

Yes, a quorum was established.

II. Review & Approval of Agenda

Motion by D. Arcieri seconded by A. Dinsmore to approve the agenda for the Dec. 8, 2025 meeting.

VOTE: YES 7 NO 0

III. Presentation by Kathleen Sowle – Lothrop (6:32 pm – 7:42 pm)

Kathleen presented new representations of changes of the renovation to the current building. Different scenarios were presented and reviewed.

A. Dinsmore left at 7:30 pm

IV. Minutes

Motion by T. Carey seconded by D. Arcieri to approve the minutes of the November 3, 2025 Meeting as printed.

VOTE: YES 6 NO 0

V. Announcements and Comments from the Public - None

VI. Financial Reports

- A. FPL Balance Sheet
- B. FPL Profit & Loss Budget vs Actual
- C. FPL Profit & Loss by Month

Motion by S. Kosior seconded by N. Scott to accept the financial reports for November as printed.

VOTE: YES 6 NO 0

VII. Warrant Schedules for December

Motion by N. Scott seconded by T. Carey to approve the Warrant Schedules for December as corrected (correct month changed in the heading).

VOTE: YES 6 NO 0

VIII. Budget Amendment

Motion by R. Kamrowski seconded by S. Taylor to amend the 2025-2026 Fiscal Year Budget by \$21,000 to credit the Use of Capital Reserve Account (#4095) Line and to credit \$21,000 to the Capital Project-Architect/Attorney (#6904) Line.

VOTE: YES 6 NO 0

IX. Renewal of Certificates of Deposit from ConnectOne Bank

Motion by T. Carey seconded by D. Arcieri to approve the renewal of the two 7-month Certificate of Deposit accounts at Connect One Bank at the current market rate.

VOTE: YES 6 NO 0

T. Carey left at 7:50 pm

X. Director's Report

Motion by D. Arcieri seconded by S. Kosior to accept the Director's Report as corrected.

VOTE: YES 5 NO 0

X. Communications

- Thank you letter to the Warwick Valley Gardeners for their donation of 4 books and 2 items for the Library of Things.
- Thank You letters for donations.

XI. Committee Reports

A. Finance – Trustee Scott - None

B. Personnel – Trustee Taylor - None

C. Nominating – Trustee Kosior - None

D. House - Trustee Carey – given by K. Sowle

XII. Unfinished Business

- A. Trainings – Reminder that 2 hours of trustee training and yearly Sexual Harassment Training must be completed by 12/31/25.

XIII. New Business

A. Donations

John & Lynn Harter IMO Rebecca Stage	\$250
Madelyn Folino IMO Rebecca Stage	\$100
Mezzetti Enterprises	\$100

Motion by D. Arcieri seconded by R. Kamrowski to accept \$450 from the donors, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 5 NO 0

The Friends also made a \$50 donation to RCLS to help support buses to Albany for Advocacy Day on Feb. 3, 2026. This check was written directly to RCLS.

B. Targeted Donation

Friends of Florida Public Library	\$600
-----------------------------------	-------

Motion by D. Arcieri seconded by S. Taylor to accept \$600 from the donor, to thank them and to credit this amount to the Targeted Donations line (4060) of the budget and the Database & E-Books line (5090).

VOTE: YES 5 NO 0

C. Grants & Aid

RCLS - \$300 – 2025 Outreach Grant: Memory Care for Older Adults

Motion by N. Scott seconded by R. Kamrowski to accept \$300 and credit this amount to the Grants/Aid line (4080) of the budget.

VOTE: YES 5 NO 0

D. Personnel

Motion by D. Arcieri second by S. Kosior to accept the permanent appointment of Catherine Incledon as Library Assistant effective 11/20/25.

VOTE: YES 5 NO 0

E. Circulation Policy

Motion by N. Scott second by S. Taylor to approve the Circulation Policy effective 12/8/25 as printed.

VOTE: YES 5 NO 0

F. Items for Future Agendas

1. Annual Audit - Presentation moved to January Meeting
2. Reports from NYLA

XIV. Adjournment

Motion by R. Kamrowski seconded by D. Arcieri to adjourn at 8:10 p.m.

VOTE: YES 5 NO 0

Next Meeting: Regular Monthly Meeting, Monday, January 5 at 6:30 pm.