

January 30, 2026 for February 2, 2026 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

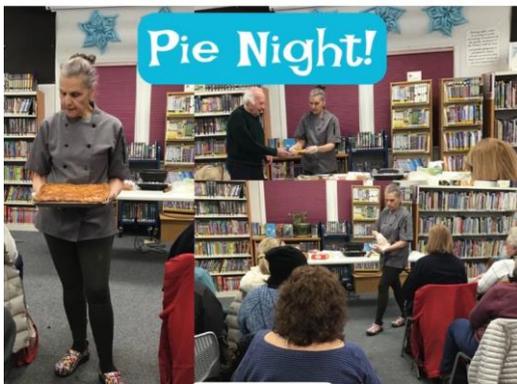
*January 2026 Circulation Door Count: Closed: 2 holidays; 3 snow days
Adult: Juvenile: Library Charges: \$273.15 ILL loans: ILL borrows:

January 2025 Circulation Door Count: 1,543 Closed: 2 holidays; 1 snow day
Adult: 1,355 Juvenile: 676 Library Charges: \$449.20 ILL loans: 989 ILL borrows: 591

*Will be available at meeting

Programs

- Barron's January Program Report will be available at the meeting.
- We will be once again working with the Golden Hill PTA on their upcoming PARP (Pick A Reading Partner) program coming up in March. We will host their kick-off event on Sunday, March 1st and will co-sponsor authors/illustrators Jacky Davis and David Soman at the school on March 9th. Monies for this program are coming from the bullet aid received from Senator Skoufis.
- Just a few photos from Pie Night and Diane's Award Presentation



Communications

- Orange Library Association – final payment of funds from Orange County Grant for 2025.
- Thank you letter to Commissioner Alan Sorensen for OLA Grant.

Financial/Donations/Grants

- OLA – Orange County Grant final payment for 2025- \$791.60 - credit to the Grants/Aid line (4080) of the budget.
- Friends of FPL - \$72- credit to Targeted Donations line (4060) and to the Library of Things (5080) line of the budget. The Friends donated \$500 for the purchase of the Intrepid Museum Foundation Museum Pass, this check was written directly to the organization.
- NYLA – Library Trustees Association Section (Velma K. Moore Award) -\$1,500- credit to the Donations line (4050) of the budget.
- IRS Standard Mileage Rate increased to \$0.725 per mile.
- The Finance Committee met on 1/28/26 and approved the proposed 2026-2027 fiscal year budget. You were emailed the budget and the budget notes which gave a line-by-line explanation of changes. Approval of the budget is on the agenda.

- The Annual Financial Report for 6/30/2025 has been filed by Chris Arner and Debbie Slesinski. Thank you to both of them.

Personnel

- The Personal Committee meet on 1/22/26. Proposed raises for 2026-2027 are an agenda item.
- I am proposing a Staff Development Day on Friday, March 6th for the staff to take advantage of the showing of “The Librarians” at the Albert Wisner Public Library. The showing is in the morning and we would return to the library where we will have a Koha training session with Martha Sullivan from RCLS. I am requesting that the library be closed that day. Trustees are invited to join us at the showing as it will count towards Trustee Training hours.
- RCLS & WLS Developing Advocates Program – I have signed up to be a part of this cohort of library supporters who wish to learn more about strategies and tactics surrounding library advocacy. Participants will attend four professional development sessions over the next four months. Sessions will be conducted by RCLS and the Advocacy Institute. Once completed participants will be expected to be called upon to engage on advocacy activities as needed.
- Orange Library Association – I will be serving as the President of the OLA this year. I look forward to working with this group especially on the upcoming OrangeReads program.
- Diane will be leading the charge on the RCLS Board of Trustees as she has been voted President for this year.

Annual Budget Vote and Trustee Election

The legal notice for the April 9th election has been completed (a copy is included in your folder) and is on the agenda for approval. The Special Information Meeting on the budget will precede the regular March meeting. Trustee Dinsmore is up for election. The seat carries a three-year term.

Technology

- Barron has been working with RCLS in preparation of getting our computers and WIFI network CIPA compliant. We hope to have this done by the end of March.

Building

- Village Work Session – January 7th – Lothrop presented an update on the building project. A summary from the session can be found in the House Committee Report.
- DVDs Going Missing – We are once again finding DVDs are going missing. The DVD are stored in their cases on the shelves. We have found a fair amount of missing when patrons bring up the item for check-out. All DVDs were inventoried back in August of 2024 when we switch to the new Koha system. We have been compiling a list and replacing those that are popular.

Annual Report

RCLS has updated the Annual Report statistics for libraries to help us complete the 2025 Annual Report. However, as a result of Baker & Taylor going out of business, we do not know what the new report will look like or when it will be due. This is the latest information we received from DLD:

January 2026: The New York State Library’s Division of Library Development is securing a new vendor to host the annual report survey platform, due to the unexpected closure of Baker & Taylor. We will share more information about the opening date as it is available and will extend the deadline further if necessary. Please be patient as we work through this change. We are doing everything we can to make it a smooth transition.

Policy Review

The Conduct of Patrons on Library Premises Policy is on the agenda for approval. There is one revision regarding usage of the patron telephone due to an ongoing issue with patrons.

Library Advocacy – February 3rd

We are set for our road trip to Albany. Barron, Beth and I will be attending. This year they are asking us to wear **purple**. Our meeting with Assemblyman Brabenec is scheduled for 10 a.m. and we will meet with Senator Skoufis at 1 p.m.

RCLS Town Hall Sessions Series

Join RCLS for an open and welcoming conversation about the work RCLS does to support, strengthen, and empower member libraries. This is an opportunity to learn more about the services that support the RCLS member libraries. Sessions will be held in person at varying locations. This program is open to all member library staff, directors, and trustees. When you register, you are invited to submit your questions in advance. The current schedule does not have any local locations but more sessions are being planned. These sessions will also count as 2 CE credits for trustees.

Meetings, Travel & Events – Upcoming

Feb. 2: Battle of the Books & Teen Librarian Meeting – Barron

Feb. 3: Library Advocacy

Feb. 9: Friends' Meeting

Feb. 11: Director's Association – Meg

Feb. 12: Developing Advocates Session 1: Introduction to State Advocacy - Meg

Feb. 13: RCLS Performers' Showcase – Dawn

Feb. 16: Library Closed – Presidents' Day

Feb. 17: Marketing Minds · Session #2 - Beth

Trustee Training

Tuesday, February 24 - Trustee Education: Deconstructing Trustee Education - How to make it work for you!

Online - 6:30- 7:30pm

Monday, March 9 - Board Documents & Meetings - How to Tame Them – Online - 6:30-7:30 pm

Please visit the RCLS calendar on their website to register for any trainings. You should have all received a copy of the *Trustee Chronicle* that was emailed this past Friday (1/30).