

May 29, 2026 for June 1, 2026 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

May 2025 Circulation Door Count: 1,404 Closed: 2
Adult: 1,321 Juvenile: 677 Library Charges: \$430.22 ILL loans: 985 ILL borrows: 530

*May 2026 Circulation Door Count: Closed: 1
Adult: Juvenile: Library Charges: \$323.38 ILL loans: ILL borrows:

*Figures will be available at the meeting.

Programs

- Barron's monthly Program Report will be available at the meeting.
- Dawn will be visiting Golden Hill on June 1st and 2nd to promote our Summer Reading Program. She will spend about 15 minutes in every class highlighting our program.
- We will be offering a CPR/First Aid certification course on June 14th hosted by the Orange County Emergency Services Center. Attendees must be 16 years and older.
- RCLS's Library of Things Facebook campaign kicked with our Library of Things as its first featured library. The campaign featured ads targeting users in Florida, Warwick and Goshen along with secondary audiences across Orange County. Dave from RCLS will be providing us with stat on reach/views at the end of the month.
- Weekly programs have concluded as we prepare our Summer Reading Program.



Communications

- Thank you letters for recent donations.

Financial/Donations/Grants

- Cynthia & Patrick Galizio - \$150 – credit to Donations (#4050)
- D. O'Sullivan - \$100 – credit to Donations (#4050)
- S. Kosior - \$25- IMO Eileen Stelljes – credit to Donations (#4050)
- IMO Shirley Coughlin - \$140 – credit to Donations (#4050)
 - H. Feagles (\$20)
 - S. Kimiecik (\$100)
 - T. Paddock (\$20)
- RCLS 1Q PayPal payment, credited to Library Charges (#4010) - \$42.03
- The Hartford, refund for overpayment for Workman Comp Ins. - credited to Employee Benefits (#6490) - \$8
- Utica National Insurance Group - \$780.31 – credit to Liability Insurance (#5220), two payments of \$750.30 and \$30.01 for dividends received from Safety Group membership.

Building

- I will be attending the RCLS's mandatory Construction Aid workshop on Friday, June 12th. We are looking to submit renovations to the deck as our project. Kathleen and I are schedule to meet on Tuesday, June 2 to discuss the particulars.
- I had to file an amendment to our current Construction Aid application due to the slight change in the scope of the work. Since we replaced three steps with new bluestone which resulted in a change in our total grant from \$14,650 to \$14,663, an amendment had to be filed. It had no bearing on the amount received since this part of the project was done with library funds.

Personnel

- The annual health care buy back is on the agenda for action on Monday. There are two eligible employees, Ashley Baroch and Beth Pskowski.
- I have been filling some open Substitute Library Clerk spots and this month our former Page Taylor Vogt is on the agenda for appointment.

Technology

- Barron was been hard at work installing our new Sonic firewall for our CIPA compliance. It has proven to be a challenge but he is about 95% completed.
- Our 2027 Menu of IT Services has been received from RCLS and is an item on the agenda. It is due back to RCLS by June 30th. We are currently a hybrid library and will continue as such. There are no increases to our service fees.

Policies

With the recent update to NYS Public and Association Libraries Minimum Standard #4 which states that all public and association libraries must maintain and review specific written policies at least once every five years. We will be attempting to review at least one policy at each meeting. The Library of Things Waiver and Indemnification Form and VHS to DVD Transfer Policy are on the agenda for re-adoption, there are no changes to both of these policies.

Community Outreach

- *Touch a Truck* – I staffed the Chamber's table at the GH Touch a Truck event on Sunday, May 17th. I had plenty of FPL items and summer reading information available to distribute.
- The library also participated in the *Community Event* held at the School Budget Vote Night on Tuesday, May 19th. While it was a light crowd, I had the architect's drawing on display and spoke with a few attendees about the library's future plans.
- *Village of Florida Time Capsule* – we will be contributing to the community time capsule that the Village is preparing.

Friends of the FPL

- The Used Book Sale was held on May 15-17. Nancy can provide the results.
- The Friends purchased a new museum pass for the Mid-Hudson Discovery Museum in Poughkeepsie. The check was written directly to them.
- The Friends are sponsoring a table at the upcoming Family FunFest on August 9th. More information to come next month.
- I will be attending the in-person meeting of NYLA Friends of Libraries Section meeting and workshop in Vestal, NY, on Friday, June 5th.

Meetings, Travel & Events – Upcoming

June 1: CLOUSC/Teen Librarians Meeting & Luncheon in Middletown – Barron

June 1 & 2: Golden Hill SRP Visits - Dawn

June 5: NYLA Friends of Library Section Meeting & Workshop (Vestal) - Meg

June 10: DA Meeting (Suffern) - Meg

June 16: Marketing Minds · Monthly Meeting - Beth

June 19: Library Closed

June 29: Summer Reading Kick-off with Science Heroes

June 30: Summer Reading Toddler/Preschooler Kick-off with Rockness Monsters!

Trustee Trainings:

June 10: Trustee Education: Summer Reading fosters Community Connections – online
6:30 - 7:30 pm