October 30 for November 3, 2026 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

October 2025 Circulation: Door Count: 1,722 Closed: 1 holiday
Adult:1,147 Juvenile: 842 Library Charges: $554.54 ILL loans: 1,061 ILL borrows: 471

*October 2026 Circulation: Door Count: Closed: 1 holiday
Adult: Juvenile: Library Charges: $392.50 ILL loans: ILL borrows:
*will be available at the meeting.

Programs

- Barron's Program Report will be available at the meeting.
- We signed up 18 new youth cards and 6 new adult cards during Library Card Sign Up month in September.
- SS Seward 6th Grade Visit – we had over 50 students and teachers join us on Wednesday, Oct. 28th for a visit to learn more about the library. Students participated in a library scavenger hunt, learn about teen programs and they had the opportunity to sign up for our Teen Book Box. We also opened 20 new cards.
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- Two of favorite presenters were here in October. Local author Tony Musso was here on Oct. 8th with his latest program, *Gone, But Not Forgotten: Lost Treasures of the Hudson Valley*. Local baker, Janet Picarelli shared her sourdough starter recipe with our patrons on Oct. 21st.

Communications

- Letter to Governor Hochul regarding library funding as part of the push from public library systems across the state making a concerted effort to advocate for increases in the state budget through letters to the Governor. Letters were sent to RCLS who will be forwarding them to the Governor along with our respective Assemblymembers and Senators.
- RCLS Email regarding CIPA compliance
- RCLS Email regarding Increase in email pricing
- RCLS Email regarding the Sustainable Libraries Initiative.
- Thank You letter for donations.

Financial

- Bridgewood Fieldwater Foundation - $500 - credited to the Donations line of the budget (4050).
- Frank & Patty Pierce IMO Irene Stokkland - $100 – credited to the Donations line of the budget (4050).
- Frank & Patty Pierce IMO Eleanor Carson $25 – credited to the Donations line of the budget (4050).
- Roberta Krebs - $5 - credited to the Donations line of the budget (4050).
- V. Bujanow - $105 credited to the Donations line of the budget (4050). This donation was from the company that hosted the Defensive Driving Class on Oct. 17th.
- Friends of the Florida Public Library - $212.50 – credited to the Target Donations line (4060) and the Library of Things line (5080) of the budget. This donation was for the renewal of the 9/11 Memorial Museum Pass.

Social Media

If you haven't had a chance, check out our latest social media post "Return Our Librarian." Bravo to Barron!

Building

The Cub Scouts were here on Sunday, Oct. 18th to clean up the outside of the building. We appreciate their hard work.



Personnel

- We will be looking for a new Notary Public as Barron will not be renewing his certification. We will temporarily suspense services until we have a new notary in place.
- New Bookkeeper – We will be appointing Tammy Artusa as our new bookkeeper at the meeting. She and Chris have been working together over the that past few months and she is ready to take over the books! I would also like to thank Chris for her many, many years of service to the library. She was a great help to me when I first started as director and I appreciate all the guidance she has given me and the library over the years. Thank you Chris.

Technology

- As part of our CIPA Compliance, each year we must test our filtering software and certify to RCLS that it is working. I am happy to report that our system has passed the test!
- RCLS Go is now RCLS Mobile. It is a web-based experience and not an app. Marketing materials have been prepared and staff is able to help patrons transfer over. It mirrors the Aspen catalogue which patrons are already familiar with.
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- RCLS has informed us the email costs will be increasing in February of 2027. Microsoft has determined that libraries no longer qualify for academic/educational pricing. We now qualify for non-profit pricing which of course is higher. The new pricing is expected to be:

    - A1 licenses are currently free; the equivalent license will be E1 and fee will be approximately $2.75
    - A3 licenses are currently $3.11, the equivalent license will be E3 and the fee will be approximately $7.00
    - P1 licenses are currently $.56, these will continue to be P1 licenses, but the fee will be approximately $2.00

    RCLS will be spending us a report so we can review all the addresses assigned to the library and get an estimate on our new costs.

Sustainable Library Certification Program

I attended the meeting with Senator Skoufis' office and representatives from RCLS regarding the opportunity to receive a $50,000 capital grant for any library that agrees to pursue the Sustainable Library Certification Program (SLCP). There is another Zoom call to further discuss the SLCP on Nov. 9th at 6pm, which I will be attending. The Senator's office is flexible on what type of capital projects libraries can undertake. Next steps include committing to SLCP via board resolution and sending a letter to the Senator with plans on how we would utilize the funds. I have this item marked for discussion at the meeting.

NYLA

Barron and I will be attending NYLA from 11/5 - 11/7. We each provide a brief overview of the conference and a particular workshop that we found of interest at an upcoming board meeting.

Community Outreach

Great Give Back - Thank you to all the donated diaper to the Diaper Bank of Orange, Ulster and Sullivan counties. Our donation box still has room for a few more package.

Holiday Window Displays – We will be participating in the Village of Florida Holiday Window Displays. Art students from SS Seward will be working with local businesses to create window displays. We looking to collaborating with our young patrons to bring some extra holiday cheer to our building.

Friends of the FPL
Just a reminder that the Friends are having their Holiday Chocolate Sale. You can order through November 9th.

Sexual Harassment and Trustee Training Update
In your folders you will find the most update report I have of your completed trainings. If something is missing, please let me know. Reminder – if you do a training on Niche Academy, please make sure you print a certificate at the end.

Upcoming Trustee Training offered by RCLS through the end of the year

Advocacy Workshop: Learning About and Communicating with Elected Officials
Thursday, November 19, 2026 - 10:00 - 11:30 am
Communication with elected officials should be pointed and meaningful when advocating in any regard. This session will focus on research best practices, crafting appropriate messaging using these best practices, and producing the final messaging content whether it be on social media, email, or in-person. This session will empower attendees to be proactive in their advocacy support and provide step-by-step instructions when communicating with elected officials. This workshop will take place in-person at RCLS. *Attendance will result in 1.5 CE credits for staff and trustees.*

RCLS HQ: A Guided Tour
Step into the inner workings of the Ramapo Catskill Library System and gain insights into our operations and how we can assist you. *This session will not count for trustee education*.
Tuesday, November 17, 2026 - 9:30- 11:30 am

Meetings, Travel & Events – Upcoming
Nov. 5 – 7: NYLA – Barron & Meg
Nov. 9: Friends of FPL Meeting – Meg
Nov. 9: Battle of the Books Meeting – Barron & Dawn
Nov. 10: RUG Meeting - Barron
Nov. 11: Library closed for Veterans' Day
Nov. 12: DA Meeting - Meg
Nov. 23: CLOUSC Meeting – Dawn
Nov. 26: Closed for Thanksgiving