FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – November 3, 2026

Draft

I. Call to Order at 6:40 pm

Board Members Present: T. Carey, S. Taylor, A. Harter, S. Sandor, N. Scott
Board Members Excused: S. Kosior, D. Arcieri
Board Members Absent:
Also Present: M. Sgombick
Members of the Public: Tammy Artusa, Chris Arner, Debbie Slesinski

Establish a quorum is present. Yes

II. Review & Approval of Agenda

Motion by N. Scott seconded by S. Sandor to approve the agenda for the Nov. 3, 2026 meeting.

VOTE: YES 5 NO 0

III. Minutes

Motion by T. Carey seconded by A. Harter to approve the minutes of the October 6, 2026 Meeting as corrected.

VOTE: YES 5 NO 0

IV. Announcements and Comments from the Public - None

V. Appointment of Bookkeeper

Motion by N. Scott seconded by S. Sandor to appoint Tammy Artusa to the position of Bookkeeper for the remainder of the 2026-2027 fiscal year, at a fee of $390 per month.

VOTE: YES 5 NO 0

We thank Chris Arner for her many, many years of service. We appreciate her expertise and guidance to the library all these years. Enjoy retirement!

VI. Financial Reports

A. FPL Balance Sheet
B. FPL Profit & Loss Budget vs Actual
C. FPL Profit & Loss by Month

Motion by A. Harter seconded by S. Sandor to accept the financial reports for October as printed.

VOTE: YES 5 NO 0

VII. Warrant Schedule for November

Motion by T. Carey seconded by N. Scott to approve the Warrant Schedule for November as printed.

VOTE: YES 5 NO 0

VIII. Director's Report

Motion by A. Harter seconded by N. Scott to accept the Director's Report as corrected.

VOTE: YES 5 NO 0

IX. Communications

- Letter to Governor Hochul regarding library funding.
- RCLS Email regarding CIPA compliance
- RCLS Email regarding Increase in Email pricing
- RCLS Email regarding Sustainable Libraries Initiative
- Thank You letter for donations.

X. Committee Reports

A. Finance – Trustee Scott - None

B. Personnel – Trustee Harter - None

C. Nominating – Trustee Kosior – Not present

D. House - Trustee Carey – None

XI. Unfinished Business

A. Trainings – Reminder that 2 hours of trustee training and yearly Sexual Harassment Training must be completed by 12/31/26.
B. Senator Skoufis Email/ - Sustainable Library Certification Program – discussion on possible projects and steps to submit

XII. New Business

A. Donations

Frank & Patty Pierce IMO Irene Stokkland	$100
Frank & Patty Pierce IMO Eleanor Carson	$ 25
Roberta Krebs	$ 5
Bridgewood Fieldstone Foundation	$500
V. Bujanow/Defensive Driving Class	$105

Motion by S. Sandor seconded by N. Scott to accept $735 from the donor, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 5 NO 0

B. Targeted Donation

Friends of Florida Public Library $212.50

Motion by T. Carey seconded by A. Harter to accept $212.50 from the donor, to thank them and credit this amount to the Targeted Donations (4060) and Library of Things (5080) lines of the budget. This donation was for the renewal of the 9/11 Memorial Museum Pass.

VOTE: YES 5 NO 0

C. Standing Committee Appointments for 2026-2027

Motion by N. Scott seconded by A. Harter to appoint Shanna Sandor to the open seats on the Nominating and House Committees for the remainder of the 2026-2027 fiscal year.

VOTE: YES 5 NO 0

D. Expectations for Independent Contractor Bookkeeper

Motion by T. Carey seconded by S. Sandor to approve the revisions to the Expectations for Independent Contractor Bookkeeper effective 11/3/26 as printed.

VOTE: YES 5 NO 0

E. Holiday Hours

Motion by N. Scott seconded by S. Taylor to approve the Holiday Schedule as follows:

Wed., Nov. 25 – 10 am to 5 pm
Wed., Dec. 23 - 10 am to 5 pm
Sat., Dec. 26 – 12 pm to 5 pm
Wed., Dec. 30 – 10 am to 5 pm

VOTE: YES 5 NO 0

F. Items for Future Agendas

1. Annual Audit - January Meeting
2. ADA Title II Accessibility

XIII. Adjournment

Motion by S. Taylor seconded by A. Harter to adjourn at 7:31 p.m.

VOTE: YES 5 NO 0

Next Meeting: Regular Monthly Meeting, Tuesday, December 1 at 6:00 pm.